

**Northwestern Continuum of Care**  
**Tuesday, January 17, 2017 – 10:00-12:00**  
**Emergency Solutions Grant and Rapid Re-Housing (ESG & RRH) Sub-Committee**  
**VAYA Health Conference Room, 895 State Farm Rd, Boone, NC**

- **Welcome & Introductions**
- **Agency Updates**
- **PIT and HIC (January 25, 2107) planning and strategy**
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause
  - 2016 program summary
  - 2017 award = fully funded request
  - Grantee training Feb 1<sup>st</sup>, Winston-Salem
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
  - MCAH coordinating 2016 Annual Count
- **Governance Committee Update** – Hospitality House - Bob Taylor
- **CoC updates**
  - Planning Grant
  - CoC funded programs
- **Other Business**
  - Housing/homeless service provider activities
- **Key upcoming dates**
  - January 25: Annual Point in Time Count
  - January 18: Local System Administrator in-person meeting
  - January 19: Watauga Food Council meeting
  - February 1: ESG training
  - February 3: Meeting of Substance Abuse service providers
  - February 13: NC HMIS Governance Committee meeting, Greensboro
  - February 21: NWCoC Steering Committee meeting
  - March 16: Come to the Table (RAFI) conference

**Northwestern Continuum of Care**  
**Tuesday, February 21, 2017 – 10:00-12:00**  
**Steering Committee**  
**VAYA Health Conference Room, 895 State Farm Rd, Boone, NC**

- **Welcome, Introductions, & Agency Updates**
- **PIT and HIC progress report** – Lori Watts, OASIS staff, HH staff
- **Coordinated Entry update** – Bob Taylor
  - To be incorporated by January 23, 2018
  - Details of necessary elements available in the HUD Exchange announcement: <https://www.hudexchange.info/news/hud-publishes-coordinated-entry-requirements-and-checklist-of-essential-elements/>
  - Dove-tail with Planning initiative
- **Data reporting updates** – Bob Taylor
  - New APR format and portal coming by April 1 (in HMIS vendor's hands)
    - Sage HMIS reporting repository – no longer via e-snaps
  - System Performance Measures for 10/1/2015 – 9/30/2016
    - Submit on HUD Exchange by May 31
    - NWCoC adopt hybrid SPM to incorporate non-HMIS agencies?
- **CoC updates** – Bob Taylor
  - Planning Grant
    - Tentative report out date in May at Ashe-Wilkes Housing Forum
  - CoC funded programs (still awaiting 2016 CoC competition debriefing)
  - Outreach to new members (local government, supportive service providers)
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
  - MCAH coordinating 2016 Annual Count – recommend convening of Data Quality workforce to examine merging DV information into the report
- **Governance Committee Update** – Hospitality House - Bob Taylor, Tina Krause
  - By-laws update may need to be approved by CoC by June
  - Cost share calculation renewed to combine HIC as % of MCAH costs and HMIS user licenses as % Bowman (software) costs: NWCoC will have increased cost
- **Other Business**
  - Housing/homeless service provider activities
- **Key upcoming dates**
  - **March 21: NWCoC PSH & CoC Programs meeting**
  - **May 1: PIT and HIC submission deadline**
  - March 3: ESG CAPER due to MCAH (MCAH submit to ESG office by 3/10)
  - March 16: Come to the Table (RAFI) conference, Durham
  - March 22: Wilkes County Agency Fair

- April 7: Community Substance Abuse Collaborative Meeting
- April 21: Veteran's Stand Down, Hickory
- April 27-30: MerleFest
- May 5: State of the Child Forum
- May 8 & 9: NC Homeless Conference, Raleigh
- May: Ashe-Wilkes Housing Forum (tentative)

**Northwestern Continuum of Care**  
**Tuesday, March 21, 2017 – 10:00 AM**  
**Permanent Supportive Housing (PSH) & Continuum of Care (CoC)**  
**Programs Subcommittee Meeting**

- **Welcome & Introductions**
- **Agency Updates**
- **CoC Grants update**
  - FY 16 CoC Collaborative Application score debrief
  - Implications for FY17 cycle
  - Discussion of:
    - Increasing number of PSH units
    - Coordinated Assessment
    - NWCoC structure and governance
    - NWCoC performance and strategic planning
- **Planning Project update**
  - Ashe-Wilkes Housing Forum scheduled for May 11, 9 – 1, at Wilkes Public Library
  - Include participation from UNC Poverty Foundation, NC Housing Coalition, Northwestern Regional Housing, MCAH
- **Other Business**
  - ESG/Rapid Rehousing
  - HMIS
  - Governance Committee
  - NWCoC website
- **Upcoming Meetings and Dates:**
  - **May 1: PIT/HIC submission deadline**
  - March 22: Wilkes County Agency Fair
  - April 7: Community Substance Abuse Collaborative Meeting
  - April 21: Veteran’s Stand Down, Hickory
  - April 27-30: MerleFest
  - May 5: State of the Child Forum
  - May 8 & 9: NC Homeless Conference, Raleigh
  - **May 11: NWCoC Ashe-Wilkes Housing Forum**

**Northwestern Continuum of Care**  
**Tuesday, April 18, 2017 – 10:00-11:00**  
**Steering Committee**  
**VAYA Health Conference Room, 895 State Farm Rd, Boone, NC**

- **Welcome, Introductions, & Agency Updates**
  - **2017 PIT and HIC report** – Lori Watts
  - **CoC updates** – Bob Taylor
    - CoC Program registration due May 1<sup>st</sup>; competition likely to open in summer 2017
    - Involvement of new members (local government, supportive service providers)
    - Planning Grant
      - Wilkes Housing Forum
      - Coordinated Entry – Housing and Service Gaps
  - **Data reporting updates** – Bob Taylor
    - New APR format and portal coming now via Sage HMIS reporting repository – HUD webinar @ 11 am
    - System Performance Measures for 10/1/2015 – 9/30/2016
      - Submit on HUD Exchange by May 31
      - Update on hybrid (HMIS and non-HMIS agencies’) data
  - **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
    - MCAH and GC in process of evaluating HMIS trainings
  - **Governance Committee Update** – Hospitality House - Bob Taylor, Tina Krause
    - MCAH budget and contract with Scope of Work expected in May
  - **Other Business**
  
  - **Key upcoming dates**
    - **May 1: PIT and HIC submission deadline AND CoC Program registration**
    - April 21: Veteran’s Stand Down, Hickory
    - April 27-30: MerleFest
    - May 5: State of the Child Forum @ BUMC
    - **May 8 & 9: NC Homeless Conference, Raleigh**
    - **May 11: Wilkes Housing Forum**
    - May 16: NWCoC meeting: Data Quality subcommittee
- May 31: System Performance Measures due in HDX**

**Northwestern Continuum of Care  
Tuesday, May 16, 2017 – 10:00 AM  
Data Quality Sub-Committee Meeting  
Vaya Health Conference Room**

- **Welcome & Agency Updates**
- **Report on State of the Child** – making Watauga a trauma informed county
- **Report on 2017 Bringing it Home Conference** – Tina Krause and Bob Taylor
- **Debrief on Wilkes Housing Forum**
- **System Performance Measures** – Bob Taylor
  - Due in HDX May 31
  - Discussion of data to use with local/regional policy-makers
- **Coordinated Entry update** – Bob Taylor
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
  - Check on number of licenses
  - Budget update
- **Governance Committee Update** – Hospitality House - Bob Taylor
- **CoC Grants update** – Lori Watts
- **Other Business**
  - Planning Grant – Bob Taylor
  - NWCoC Website – Bob Taylor
- **Upcoming Meetings and Dates:**
  - **May 31: System Performance Measures due in HDX**
  - June 20: NWCoC Steering Committee meeting
  - June ??: NOFA for CoC competition

**Northwestern Continuum of Care  
Tuesday, June 20, 2017 – 10:00 AM  
Steering Committee Meeting  
Vaya Health Conference Room**

- **Welcome & Agency Updates**
- **Housing and Mental Health** – Tina Krause
  - Discussion of housing options for mental health patients exiting hospitals
  - Supportive network for mental health needs in permanent housing
- **HUD funding/CoC Competition (NOFA) preparation** – All
  - Housing First implementation
  - Coordinated Entry - updated specification
  - Sections for improvement as per HUD debrief:
    - CoC Governance & Structure
    - CoC Performance & Strategic Planning
- **Regional and Local Data, Local and Regional Needs** – Bob Taylor
  - Discussion of locally compiled data, including the System Performance Measures, to use with local/regional policy-makers
- **Service Prioritization, Diversion, and Entry update** – Bob Taylor
  - Implementation of Vulnerability Index Service Prioritization Decision Assistance Tool (VI SPDAT) at HH to lead Coordinated Entry
  - Outreach and training roll out of VI SPDAT and Coordinated Entry
  - Identification of housing, shelter, and supportive services and gaps in services to build diversion and coordinated entry network
- **Other Business**
  - Governance Committee & NC HMIS update - Bob Taylor
  - NWCoC Website – Bob Taylor
- **Upcoming Meetings and Dates:**
  - June/July ??: NOFA for CoC competition
  - July 11-13: LSA training for HMIS system upgrade
  - **July 18: NWCoC ESG & RRH sub-committee meeting**
  - July 17-19: NAEH National Homeless Conference, Washington, DC

**Northwestern Continuum of Care**  
**Tuesday, July 18, 2017 – 10:00 AM**  
**ESG & Rapid Rehousing Committee Meeting**  
**Vaya Health Conference Room**

- **Welcome & Agency Updates**
- **HUD funding/CoC Competition (NOFA) preparation – All**
  - The 2017 CoC Competition was opened July 14, 2017
  - Applications due September 28, 2017
    - PPRN: \$819k
    - ARD: \$273k
    - 94% of ARD (Tier 1): \$257k
    - Eligible Planning amt: \$24.5k
    - Permanent Housing Bonus: \$49k
- **Emergency Solutions Grant and Rapid Rehousing**
  - As of June 2017, 44% of ESG grant spent down
  - New requisition process/paperwork for July req (August)
- **Follow up items:**
  - Regional and Local Data
  - Coordinated Entry roll out and training
  - Hospital exit planning
- **Other Business**
  - Governance Committee & NC HMIS update - Bob Taylor
  - NWCoC Website – Bob Taylor
- **Upcoming Meetings and Dates:**
  - July 17-19: NAEH National Homeless Conference, Washington, DC
  - **September 28: CoC competition deadline**
  - August 15: NWCoC Steering Committee meetings



**Northwestern Continuum of Care**  
**Tuesday, August 15, 2017 – 10:00 AM**  
**Steering Committee Meeting**  
**Vaya Health Conference Room**

- **Welcome & Agency Updates**
  
- **HUD funding/CoC Competition (NOFA) preparation – All**
  - **UPDATED: PPRN/ARD report**
    - PPRN = \$542,719
    - ARD = \$273,671
    - 94% of ARD (Tier 1) = \$257,251
    - Eligible Planning Grant Award = \$16,281
    - Eligible Permanent Housing Bonus Award = \$32,563
  - **Report on USICH and NAEH webinars on NOFA**
    - **Priorities on:**
      - Ending homeless – data driven programs; reallocation process
      - Systemic response to homelessness
        - System Performance Measures
        - Coordinated entry – promotes choice, prioritizes services
    - **Scoring:**
      - Performance & Strategic Planning (60 pts)
      - System Performance Measures (49 pts)
      - CoC Coordination and Engagement (43 pts)
      - Project Ranking (29 pts)
      - HMIS (13 pts)
      - PIT (6 pts)
    - **Reallocation opportunity**
      - Opportunity to reallocate to PSH, RRH, joint TH-RRH, or SSO (explicitly for coordinated entry)
    - **PSH Bonus**
      - Opportunity for PSH (for chronically homeless or Dedicated-plus), RRH, joint TH-RRH
      - Note about TH-RRH
        - Provide low-barrier, temporary housing with quick connection to PH; Housing First approach;
        - Advantageous for communities with high unsheltered population; ideal to serve specific populations (DV, youth, individuals in recovery)

- Keys to success
      - Refer to HUD’s rating and ranking tool
      - Intervention appropriate metrics
      - “Closed and subjective ranking tool is not effective”
- **Service Prioritization, Diversion, and Entry update** – Bob Taylor
  - Implementation of Vulnerability Index Service Prioritization Decision Assistance Tool (VI SPDAT) at HH by September 1<sup>st</sup>
  - Outreach and training roll out of VI SPDAT and Coordinated Entry with interested parties – need to plan strategically to build out system/network
  - Identification of housing, shelter, and supportive services and gaps in services to build diversion and coordinated entry network
  - Learn from Wilson County DSS on Diversion implementation
- **Other Business**
  - Governance Committee & NC HMIS update
  - NWCoC Website
- **Upcoming Meetings and Dates:**
  - **August 29, 2017 – CoC project application deadline in esnaps**
  - **September 28, 2017 – CoC Collaborative Application deadline**
  - September 19, 2017 – NWCoC PSH & CoC Programs subcommittee mtg

**Northwestern Continuum of Care**  
**Tuesday, September 19, 2017 – 10:00 AM**  
**ESG & Rapid Rehousing Committee Meeting**  
**Vaya Health Basement Room**

- **Welcome & Agency Updates**
  
- **Emergency Solutions Grant and Rapid Rehousing**
  - 2018 RFA released September 13th
  - Applications due to ESG office October 30<sup>th</sup>
  - Project applicants and subgrantees
  
- **Review of ESG programs and policies**
  - Adoption of Written Standards
  - Outcome targets
  - Strategy for specific subpopulations
  
- **Follow up items:**
  - CoC Collaborative Application
  - Regional and Local Data
  - Coordinated Entry roll out and training
  - Hospital exit planning
  
- **Other Business**
  - Hill Haven Apartments, North Wilkesboro
  - Governance Committee & NC HMIS update
  - NWCoC Website
  
- **Upcoming Meetings and Dates:**
  - September 21: NCHFA Fair Housing Training, Greensboro
  - **September 28: CoC competition deadline**
  - **October 17: NWCoC Steering Committee meeting – at NWRHA**
  - October 19: NCHFA Fair Housing Training, Dobson
  - **October 30: 2018 ESG application due**

**Northwestern Continuum of Care  
Tuesday, October 18, 2016 – 10:00 AM  
Steering Committee Meeting**

- **Welcome & Introductions**
- **Agency Updates**
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Bob Taylor
  - 2017 Funding Application released 9/23, due 10/21 in Raleigh
  - Project Application – Hospitality House of Boone
  - Regional Application
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
  - AHAR draft due 10/31 and final due 12/1
  - New data standards effective 10/1/16
- **Governance Committee Update** – Hospitality House - Bob Taylor
- **Other Business**
  - 2017 Point in Time Count Planning – Lori Watts
  - Planning Grant – scope of work – Bob Taylor
  - NWCoC Website – Bob Taylor
  - CoC Grants update
- **Upcoming Meetings and Dates:**
  - **Mon. 10/31/16:** AHAR draft due
  - **Tues. 11/15/16, 10 AM:** Data Quality Sub-Committee – Vaya Health (formerly Smoky)
  - **Thurs. 12/1/16:** Final AHAR due
  - **Tues. 12/13/16, 10 AM:** Steering Committee meeting – Vaya Health (formerly Smoky)
  - **Wed. 1/25/17:** Annual Point in Time Count

**Northwestern Continuum of Care**  
**Wednesday, November 15, 2017 – 10:00 AM**  
**Data Quality Sub-Committee Meeting**  
**Northwestern Regional Housing Authority Conference Room**

**MINUTES**

- **Welcome & Agency Updates**

Present: Ned Fowler, Kim Cashatt (NRHA), Kaylen Lewis, Jennifer Herman (OASIS), Lori Watts (Vaya), Murray Hawkinson (Daymark), Bob Taylor, Marti Johnson, Tina Krause (Hosp House), and Kristie Reisig (ABCCM – via conference call)

NRHA – closed on the old Ashe Hospital – will establish 46 targeted units for seniors. Proposed cuts to HUD would remove 200 vouchers from our region, alternative proposal is flat funding – funding for program has not increased since Carter administration; proposal to cut program entirely brings multivariate support for programs

ABCCM – been busy, particularly in Charlotte region; looking forward to working with NWCoC Coordinated Entry

OASIS – Spanish language line renewal grant – serves 5 counties (Watauga, Ashe, Avery, Mitchell, Yancey); children's transitional program (transitional unit support), partner with Children's Council; Narcotics training in Jan/Feb

Vaya – housing rent support funds still available, next funding cycle won't be available until October 2018 – lasts on average 3-6 months; opening at Highland Apartments (Easter Seals), opening at Wintergreen – Matt Gould housing manager should be included in VI SPDAT/Coordinated Entry training

Daymark – adding another 2 new clinicians and one front desk staff members working in school system and Watauga High School

Hospitality House – staffing changes: new ES Shelter Coordinator, opening for a Supportive Services Specialist, another Shelter Associate; Rapid Rehousing funds to be exhausted in next 6 weeks – should be able to serve 4 households (2 for 2 months, 2 for one month); Winter Shelter has been full (averaging more than 10 per night) with majority of women using the service

- **Data review: System Performance Measures**

- System Performance Measures for FY17 (10/1/16 – 9/30/17)
  - What can we do as a continuum do to address the environmental factors contributing to the changes in the data
  - What is this data telling us, how can we explain it
  - Look at impact of unsheltered population on program services
- **Coordinated Entry update**
  - Review of Self-assessments
    - Review program standards as adapted from NCCEH
    - Adopting uniform standards vs. Specific assessments at agencies
    - Close side doors
  - 16 hours of TA secured with ABT scheduled – first call at 3 pm 11/15
  - Scheduling VI SPDAT training for CoC members and primary partners
- **Program Standards Review: Permanent Supportive Housing - tabled**
- **Other Business**
  - Governance Committee & NC HMIS update
    - Nominations for Governance Committee
      - Marti Johnson will serve as alternate on an interim basis (Jennifer Herman moved, Lori Watts seconded – unanimous support)
    - Marti Johnson to be NC HMIS Local Systems Administrator
  - Set NWCoC 2018 Meeting Calendar
    - Invites for reports from specific partners (youth/foster care, LGBTQ, etc.)
      - 3<sup>rd</sup> Tuesdays
      - Ideally, should secure meeting location equipped for conferencing
      - Law enforcement invite for January meeting
- **Upcoming Meetings and Dates:**
  - **AHAR final due December 1<sup>st</sup>**
  - **NWCoC meeting – Wednesday, December 13<sup>th</sup> – NRHA**
  - Announcement of ESG funding, late November
  - **2018 PIT: January 24**