

2023 Scorecard for Northwest NC CoC (NC-516) Funds: New and Renewal Projects

This scorecard will be used by the Northwest CoC Project Ranking and Review Subcommittee to score applications for new and renewal projects. The CoC prioritizes projects that serve households with severe needs and vulnerabilities, including chronic homelessness.

This scorecard has four goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience serving this population or a similar one).
- Fund projects that reflect the Northwest NC Continuum of Care & HUD’s priorities: projects that meet community need: permanent supportive housing and serving unsheltered (chronically) homeless individuals and families, victims of violence, youth under age 25, and veterans.
- Incentivize agencies to be good partners (participating in community efforts to end homelessness, on HMIS, helping create infrastructure for the community’s homeless service system to operate effectively throughout the year).
- Ensure that funded projects are being good stewards of Northwest NC CoC (NC-516) funding and performing to Northwest NC CoC (NC-516) standards.

[Any references in brackets indicate the section of the application that will be used to score each question.]

Applicant: _____
Project Name: _____
Project Type: _____

Final Score: _____ 0 _____ Rank: _____ Date: _____

The CoC Project Ranking and Review Subcommittee may ask applicant agencies to provide additional information to determine agency capacity to: Implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), and avoid jeopardizing overall agency stability or future funding in the Northwest NC CoC (NC-516).

Applicant Name
Project Name

Reviewer:

Project Requirements: New & Renewal Projects must receive at least the minimum threshold score in each scored section. NC 516 standards and HUD funding priorities will be used in the ranking process. If a standard or minimum threshold is not met, further review will be triggered. After further review, the CoC Project Ranking and Review Subcommittee will determine potential consequences, including whether the project is rejected for inclusion in the final Northwest NC CoC (NC-516) application or will receive reduced funding. Minimum thresholds must be met for the project to be eligible for funding. Projects that do not meet thresholds will not be put through in the final application for NC 516.

Maximum Score Possible (Renewals): 375 PSH	Minimum Score: 110
Maximum Score Possible (Renewals): 355 RRH, TH-RRH	Minimum Score: 110
Maximum Score Possible (Renewals): 350 TH	Minimum Score: 110
Maximum Score Possible (Renewals): 295 SSO-CE, SSO	Minimum Score: 110
Maximum Score Possible (New): 190 PSH	Minimum Score: 110
Maximum Score Possible (New): 185 RRH, TH-RRH	Minimum Score: 110
Maximum Score Possible (New): 185 TH	Minimum Score: 110
Maximum Score Possible (New): 180 SSO-CE, SSO	Minimum Score: 110
Maximum Score Possible (New): 165 HMIS	Minimum Score: 110

Project Score: 0

Applicant Name

Reviewer:

Project Name

Section I: General Application				
Possible Points: 30 (Minimum Points Required or Review is Triggered: 20)				
Score:				0
New Projects: Consistency with Mission				
Does the project fit within the mission of the applicant agency? Does the agency currently serve homeless households in their community?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Accuracy and Appropriateness of Responses		Possible Score	Project Score	
Does the project description address all parts of the detailed instructions?		5		
Do the answers regarding services address all parts of the detailed instructions?		5		
Do the answers regarding outreach address all parts of the detailed instructions?		5		
Are questions regarding housing for participants completed and accurate?		5		
Are questions regarding Households and Subpopulations completed and accurate?		5		
Are all questions answered thoroughly and consistently to support the project description?		5		
Consistency with Mission New Projects: Does the project fit within the mission of the agency? Does the agency currently serve homeless households in the community and address HUD as described in the NOFO and NC 516 priorities?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
New Projects: Does the agency describe prior experience serving homeless persons that has prepared the agency for administering this grant?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Applicant Name

Reviewer:

Project Name

Section II: Program Design

Renewal Possible Points: PSH: 40 RRH: 40 TH-RRH: 40 TH-RRH DV: 40 SSO-CE: 30

New/Bonus Project Possible Points: PSH: 65 RRH: 60 TH-RRH: 60 TH: 60
SSO-CE: 55 SSO: 55 HMIS: 40

Minimum Points Required or Review is Triggered: PSH: 20 RRH: 20 TH-RRH: 20
TH: 20 SSO-CE: 20 SSO: 20 HMIS: 20

Score: 0

Community Need Statement

New CoC projects must demonstrate that they are meeting an existing need in their community. Projects must describe: What community need the new project will address, including local data (PIT Count, coordinated entry data, waiting lists, etc.) that demonstrates this need? How the community has used other resources to address this need	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
SSO / SSO-CE: Will the funding by this grant cover the CoCs entire geographic area?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
SSO / SSO-CE only: Does the advertisement strategy ensure the CE process reaches survivors of DV with the highest barriers to access?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
TH-RRH / TH-DV: The budget maximizes funding for assessment of service needs, case management, and outreach services that increase access for DV survivors				
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One			
Less than 50%		0		
50-84%		5		
85-100%		10		
SSO / SSO-CE only: The budget maximizes funding for assessment of service needs, case management, and outreach services that increase access for DV survivors				
(assessment of service needs + CM + outreach / total budgeted amount)?	Select One			
Less than 50%		0		
50-84%		3		
85-100%		5		

TH-RRH only: Does the program adequately demonstrate that both TH and RRH are available to all participants when needed or desired?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Targeted to Prioritized Subpopulations				
The Department of Housing and Urban Development (HUD) and the Northwest NC CoC (NC-516) prioritize funding for certain homeless subpopulations, including unsheltered chronically homeless individuals and families, people with disabilities and severe service needs, victims of violence, youth, and Veterans. Projects requesting HUD funding must provide a narrative identifying the subpopulations for which the project will serve and describe the ways in which the project will engage these subpopulations to ensure entry into permanent housing.	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Does the project have an adequate plan to prioritize households with the longest histories of homelessness?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Does the project have an adequate plan to ensure people are moved into housing quickly?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Is this project targeting one of the subpopulations below? If so, does it describe additional outreach activities, partnerships with organizations that serve that population, and a service plan that meets that subpopulation's specific needs? This project targets: <ul style="list-style-type: none"> • People experiencing chronic homelessness • Families • Survivors of domestic violence/sexual assault/stalking and human trafficking • Unaccompanied or parenting youth 18-24 • Veterans • People who identify as LGBTQ • People with histories of institutionalization, incarceration, or foster care • Serving persons from historically marginalized or underrepresented communities in the CoC's area that lack direct service engagement <i>[Program policies and procedures]</i>	No specific targeting: 0 points		Targeted program: 5 points	
	Yes			
	Possible Score		Project Score	
Full points for detailed plan to engage and serve specific needs of identified population(s). Partial points available for less detailed plans.	5			
Supportive Services Only (SSO) Projects				
SSO projects: Is this a project (outreach, CE e.g.) that will serve the Northwest NC CoC (NC-516)'s 7 counties of Alleghany, Ashe, Avery, Mitchell, Watauga, Wilkes, & Yancey?	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided

Homeless Management Information Systems (HMIS) Projects				
HMIS projects: Is this a project that will serve the Northwest NC CoC (NC-516)'s 7 counties of Alleghany, Ashe, Avery, Mitchell, Watauga, Wilkes, & Yancey?	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Housing First				
Is this a permanent supportive housing (PSH or RRH or TH-RRH) project that is requesting any funds for housing? <i>[Proj. App. Identifies leasing or rental assistance funds]</i>	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Does this project use Housing First? Must meet all statements below to meet standard. Program should not have any policies and procedures that would result in screening out or terminating anyone for any of the <i>[Program policies and procedures, sample lease]</i>	Threshold			
	(must meet all statements in below) 0 met (2 of 2 met) 0 unmet (1 or more missed)			
The project does not screen out participants for: Having too little income or no income Active or history of substance use Having a criminal record (with exceptions for state mandated restrictions) History of domestic violence (e.g., lack of protective order, of separation from abuser, or law enforcement involvement) Previous evictions/poor credit or no credit history	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Does the project ensure that participants are not terminated from the program for the following reasons: Failure to participate in supportive services Failure to make progress on a service plan Loss of income or failure to improve income Domestic violence Any other activity not covered in a lease agreement typically found in the project's geographic area Failure to engage in or maintain recovery	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided

PSH Projects Only: Key Elements of Permanent Supportive Housing

[PSH projects should meet these 9 standards set forth by SAMHSA, however, they do not need to be explicitly outlined in the Program Policies & Procedures to meet the standard.](#)

<https://store.samhsa.gov/sites/default/files/d7/priv/evaluatingyourprogram-psh.pdf>

Leases or rental agreements do not have any provisions that would not be found in leases held by someone who does not have a disability and include all required HUD addendums (Lead Safe Housing Rule, e.g.).

[Sample Lease]

Standard			
Met	Unmet	N/A	Unmet, Documentation not provided
Standard			
Met	Unmet	N/A	Unmet, Documentation not provided
Standard			
Met	Unmet	N/A	Unmet, Documentation not provided
Standard			
Met	Unmet	N/A	Unmet, Documentation not provided

Participation in services is voluntary and tenants cannot be evicted for rejecting services

[Program policies and procedures]

House rules, if any, are similar to those found in housing for people who do not have disabilities and do not restrict visitors or otherwise interfere with a life in the community.

[Program policies and procedures]

Housing is not time-limited, and the lease is renewable at tenants' and owners' option.

[PSH Program policies and procedures, sample lease]

<p>Tenants have choices in the support services that they receive. They are asked about their choices and can choose from a range of services, and different tenants receive different types of services based on their needs and preferences.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>As needs change over time, tenants can receive more intensive or less intensive support services without losing their homes.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Before moving into permanent housing, tenants are asked about their housing preference and are offered the same range of choices as are available to others at their income level in the same housing. market.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Support services promoting recovery/harm reduction are designed to help tenants choose, get, and keep housing. In all forms of permanent supportive housing, the staff helps tenants establish a household, meet the obligation of tenancy (such as paying rent on time), and get along with neighbors.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>The provision of housing and the provision of support services are distinct. <i>(Note: This means that if a person is evicted from a unit, they can continue receiving services and be rehoused. Or, if the tenant refuses services or the service provider terminates services, the tenant can remain in housing).</i></p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Rapid Re-Housing Performance Benchmarks and Program Standards				
<p>If this project is a rapid re-housing project, does it include the following program standards as defined by the National Alliance to End Homelessness, the U.S. Department of Veteran Affairs (VA), the US Department of Housing and Urban Development (HUD), US Interagency Council on Homelessness (USICH)?</p> <p>http://www.endhomelessness.org/page/-/files/Rapid%20Re-Housing%20Performance%20Benchmarks%20and%20Program%20Standards_2016.pdf</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Core Program Standard: Housing Identification				
<p>Program designates staff whose responsibility is to identify and recruit landlords and encourage them to rent to homeless households served by the program. Staff have the knowledge, skills, and agency resources to: understand landlords' perspectives, understand landlord and tenant rights and responsibilities, and negotiate landlord supports. A program may have dedicated staff for whom this is the primary responsibility. If a program does not have a dedicated staff person(s) who performs this function, case manager job descriptions must include responsibilities including landlord recruitment and negotiation and at least some of the program's case managers must be trained in this specialized skill set to perform the recruitment function effectively.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has written policies and procedures for landlord recruitment activities, including screening out potential landlord partners who have a history of poor compliance with their legal responsibilities and fair housing practices.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program offers a standard, basic level of support to all landlords who lease to program participants. This support is detailed in a written policy distributed to landlords. Program can negotiate additional supports, as needed, on a case-by-case basis.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has a written policy requiring staff to explain to participants basic landlord-tenant rights and responsibilities and the requirements of their specific lease.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Core Program Standard: Rent and Move-In Assistance				
<p>Program staff are trained on regulatory requirements of all rapid re-housing funding streams and on the ethical use and application of a program’s financial assistance policies, including, but not limited to, initial and ongoing eligibility criteria, program requirements, and assistance maximums. Program has a routine way to onboard new staff and to keep staff regularly updated on changing regulations and/or program policies.</p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has clearly defined policies and procedures for determining the amount of financial assistance provided to a participant, as well as defined and objective standards for when case management and financial assistance should continue and end. Guidelines are flexible enough to respond to the varied and changing needs of program participants, including participants with zero income. <i>(Note: guidelines should not offer the same amount and duration of assistance to everyone in the program. Financial assistance and case management should have a strictly applied end point. Policies and procedures and objective standards should individually determine the needs of each household and when assistance should continue and end for that household.)</i></p> <p><i>[Program policies and procedures]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>A progressive approach is used to determine the duration and amount of rent assistance. Financial assistance is not a standard “package” and is flexible enough to adjust to households’ unique needs and resources, especially as participants’ financial circumstances or housing costs change. Policies detailing this progressive approach include clear and fair decision guidelines and processes for reassessment for the continuation and amount of financial assistance. Policies and procedures also detail when and how rapid re-housing assistance is used as a bridge to a permanent subsidy or permanent supportive housing placement.</p> <p><i>[Program policies and procedures adherence to the NC 516 Written Standards]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Core Program Standard: Rapid Re-Housing Case Management and Services				
<p>When case management and service compliance is not mandated by federal or state regulation, services offered by a program have voluntary participation. (Note: HUD requires CoC programs to meet with participants once a month but does not require programs to dictate the location, duration, or topic of the meeting and does not require programs to terminate participants if they fail to attend scheduled meetings or follow a service plan). (Note: The intent of this standard is that program participants are involved in creating a mutually agreed upon time, place, and frequency of meetings with the case manager).</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has clearly defined relationships with training, employment, and income programs that it can connect program participants to when appropriate.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has clearly defined policies and objective standards for when case management should continue and end. These guidelines are flexible enough to respond to the varied and changing needs of program participants. In instances where cases are continued outside of these defined policies and objective standards, there is a review and approval process in place.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
Core Program Standard: Program Philosophy and Design				
<p>Program staff are trained on the principles of Housing First and oriented to the basic program philosophy of rapid re-housing. Program has routine way of onboarding new staff that includes training on Housing First and rapid re-housing principles.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Program has well-defined and written screening processes that use consistent and transparent decision criteria. Criteria do not include screening possible participants out for income or lack thereof.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Eligibility criteria for the program do not include a period of sobriety, a commitment to participation in treatment, or any other criteria designed to “predict” long-term housing stability other than willingness to engage the program and work on a self-directed housing plan.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Leases for program participants are legally binding, written leases. Leases with additional requirements, such as drug testing or program participation, are not allowed.</p> <p>[Program policies and procedures]</p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Permanent Supportive Housing: Move-on Program		
<p>Permanent supportive housing should be available indefinitely, as long as households need it. However, participants in these programs can stabilize to the point that they no longer need the intensive services associated with the program. "Moving-on" strategies for permanent supportive housing projects create opportunities for participants who no longer need the supportive part of permanent supportive housing to live independently and sustain their homes after graduation for the program. They usually involve transferring the tenant to another long-term housing subsidy, such as a Housing Choice Voucher (Section 8), public housing, or other affordable housing option.</p> <p>https://www.usich.gov/resources/uploads/asset_library/PHA_MovingUp.pdf</p> <p>Does the permanent supportive housing project incorporate moving-on strategies in its program policies and procedures (Note: this should not be a separate section, but all sections of the document should indicate how the program uses a Moving-on approach)? To receive full points program policies and procedures should include:</p>	Mark Yes	
Regular evaluation using standardized criteria to identify households who may be interested and able to move-on;		
A formal partnership with one or more affordable housing providers including Northwestern Regional Housing Authority;		
A method to prepare tenants to move-on and exit planning procedures;		
A method to link moving-on tenants to mainstream services and supports;		
Procedures to provide step-down services after exit; and		
A strategy to evaluate the effectiveness of moving-on strategies.		
<i>[Program policies and procedures, MOU, formal agreements]</i>		
Program meets all bulleted points above	15	
Program meets 4-5 of the above bulleted points	10	
Program meets 1-3 of the above bulleted points	5	
Design Subsection: Existing & New Projects – Scope of Services		
Possible Points: 15	Possible Score	Project Score
Minimum Points Required or Review is Triggered: 10		
Service Needs: Does the applicant demonstrate they will meet the anticipated individual service needs of participant households? Will services ensure households will be able to find and maintain permanent housing?	5	
Employment Services: Does the project provide or link participants to employment services? Does the program have employment goals?	5	
Access to Mainstream Benefits: Does the project include services to help participants access mainstream benefits such as unemployment benefits, TANF, food stamps/SNAP, Medicaid/Medicare/ACA?	5	

Subsection Design: New Projects – Organizational Capacity				
Possible Points: 25; Minimum Points Required or Review is Triggered: 10	Possible Score		Project Score	
	Completed Similar Projects: Has the agency or subrecipients implemented this same type of project (permanent supportive housing, rapid re-housing) with HUD CoC funding?			
Has successfully implemented the same project type?	5			
Has not implemented the same project type?	0			
If not, has the agency successfully implemented this same type of project (permanent supportive housing, rapid rehousing, coordinated entry) using another funding source? [interview with agency]	5			
If the answer to either of the questions is yes, are the same staff that were operating the program at that time going to be operating the proposed project?	5			
If none of the above, has the agency successfully implemented a different HUD-funded project (ESG, Section 8, HPRP, etc.) or a CoC-funded project of a different type?	5			
Agency Stability: Has the agency been in operation for at least three years?	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Did the applicant submit financial statements and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting requirements). <i>[Budget vs actual profit and loss statement for the last two fiscal years; agency detailed budget]</i>	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Does the agency have the financial capacity to operate this project on a reimbursement basis? <i>[Agency detailed balance sheet]</i>	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided
Non-profits only: Has the agency submitted a list of their board of directors and a copy of the minutes from their three most recent board meetings? Does the agency have an active and engaged board of directors? <i>[Board list and minutes]</i>	Threshold			
	Met	Unmet	N/A	Unmet, Documentation not provided

Capacity to Provide Needed Services				
<p>Does the agency have the capacity to provide the services that will be needed? a) Do the services described seem adequate and appropriate and b) is the staffing pattern or subcontract plan adequate and appropriate? c) Do program staff have sufficient experience and knowledge to effectively run the type of program applied for?</p> <p><i>[organizational chart]</i></p>	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided
<p>Does the agency have at least one active SOAR case manager?</p> <p><i>[NC SOAR program/records]</i></p>	5			
<p>Administrative Capacity: Is the administrative staff separate from the services staff?</p>	5			

Applicant Name

Reviewer:

Project Name

Section III: Equity and Inclusion Possible Points: 30 Minimum Points Required or Review is Triggered: 20 Score: 0		
Does the applicant provide guidelines/program rules in other languages besides English? <i>[Guidelines/Program Rules in another language]</i>	5	
Does the applicant have client-facing bilingual staff? <i>[staff member's name/job description]</i>	5	
Does the applicant have an arrangement for interpreter services and services for persons needing other assistance in communication? <i>[e.g. has a MOA/MOU or other agreement with interpreter service for non-English speaking persons and services for hearing or sight impaired persons?]</i>	5	
Does the applicant have an Anti-Discrimination, Fair Housing, and Equal Access policy in full compliance with state and federal law, HUD regulations and the NWCoC Written Standards? <i>[Program policies and procedures]</i>	Met	Unmet
Does the applicant host or participate in at least annual trainings on Anti-Discrimination, Fair Housing, Equal Access, and Gender Identity Rule as required? (attended NC 516 annual training, HUD or other trainings, e.g.)	Met	Unmet
Has the agency sent staff to a training for Racial Equity or Anti-Discrimination in the last 12 months? Examples include Equity C4, Racial Equity Institute trainings, HUD trainings and local/CoC trainings. Please list the date(s) of training(s) and percentage of staff that have attended racial equity/anti-discrimination training in the last 12 months).	5	
Does the applicant have an Equal Access/Non-discrimination hiring clause in job postings? <i>[Example Job Posting/ personnel policy]</i>	5	
Do individuals that are Black, Indigenous, or People of Color (BIPOC) serve on the organizations Board of Directors?	Met	Unmet
	Total Number	
How many members of your Board of Directors have lived experience homeless? (agency responses/annual NC 516 CoC monitoring guide responses)		
What number of organizational staff who self-identify are Black, Indigenous, or People of Color that is reflective of the community demographics? (ESG project application, agency responses, e.g.)		
Do organization staff and/or Board of Directors have persons who identify as LGBTQ or gender fluid employed or serving on the Board of Directors? (ESG project application, agency responses, e.g.)		
What number of staff and/or interns or volunteers who self-identify have lived experience as homeless or history of housing instability? (ESG project application, agency responses, e.g.)		
(5 pts for meeting standard)		

Applicant Name

Reviewer:

Project Name

Section IV: Northwest NC CoC (NC-516) Priorities Possible Points: 20 Minimum Points Required or Review is Triggered: 15 Score: 0				
Housing Over Services				
Total \$ request for housing activities (leased units, leased structures, and/or rental assistance):				
Total \$ request for supportive services:				
Total Match at 25% and eligible costs				
Total \$ assistance requested (not including match or administration):				
Percentage of total budget devoted to housing activities	Possible Score		Project Score	
(housing activities request/total request x 100):	Select One			
Less than 35%		0		
Between 35% and 54.9%		5		
Between 55% and 74.9%		10		
Between 75% and 84.9%		15		
Between 85% and 100%		20		
While services are an important component of supporting households in maintaining their housing, HUD prioritizes using CoC program funds for housing and using other sources of available funding and/or mainstream services to provide support. Percentage of healthcare leverage available if new project or for renewal, other commitments to support program participants (written letter of commitment/MOU/MOA, e.g.).	Standard			
	Met	Type	%	Unmet, Documentation not provided
CoC's will receive full points by demonstrating that they have applied for at least one PSH or RRH project that utilizes housing subsidies or subsidized housing units not funded through the CoC or ESG programs. The CoC must demonstrate that these housing units will: (i) in the case of a PSH project, provide at least 25 percent of the units included in the project; or (ii) in the case of a RRH project, serve at least 25 percent of the program participants anticipated to be served by the project.	Standard			
	Met	Unmet	%	Unmet, Documentation not provided
Permanent Supportive Housing: Prioritizing Beds for Chronically Homeless Participants				
Does the project have beds prioritized for chronically homeless participants?	Standard			
	Met	Unmet	N/A	Unmet, Documentation not provided

Applicant Name

Reviewer:

Project Name

Section V: Project Performance			
Possible Points Added: PSH: 210 RRH: 195 TH-RRH: 195 TH (DV): 190 SSO-CE: 140 SSO: 140 HMIS: 120			
Possible Points Subtracted: PSH: -15 RRH: -15 TH-RRH: -15 TH (DV): -15			
Minimum Points Required or Review is Triggered: PSH: 80 RRH: 80 TH-RRH: 80 TH (DV): 80			
SSO-CE: 80 SSO: 80 HMIS: 80			
Score:			0
Populations Served			
RRH projects: What percentage of households served by the project were composed of at least one person with a disability?	Possible Score	Project Score	
Less than 50%	0		
50-100%	10		
What percentage of the household's served by the project were unsheltered at program entry?	Possible Score	Project Score	
Less than 25%	0		
Between 25% and 49%	5		
Between 50% and 74%	10		
Between 75% and 99%	15		
100%	20		
PSH and RRH Projects: What percentage of households served by the project were chronically homeless? (Project Application or Self Report) Though not required for Dedicated Plus, Northwest still prioritizes chronic homelessness following the Order of Priority.	Possible Score	Project Score	
Less than 10%	0		
Between 10% and 24%	5		
Between 25% and 49%	10		
Between 50% and 74%	15		
Between 75% and 99%	20		
100%	35		
What is the program's unit utilization rate? (Compare actual units in HMIS/comparable database vs. application projections for all 4 Quarters & take average)			
0-49%	-5		
50-59%	0		
60%-94%	5		
95% or higher	10		

Did 100% of program participants enter the program from an eligible situation? (If participants found ineligible, will follow up with grantee to determine eligibility)	Possible Score		Project Score	
	Yes	0		
	No	-5		
Transitional Housing Applicants: what percentage of program participants exited to a permanent housing destination? (points are awarded for meeting each goal)	Possible Score		Project Score	
	Performance met HUD Goal: At least 65%			5
	Performance met Northwest NC CoC (NC-516) Goal: At least 90%			10
Permanent Supportive Housing & Rapid Rehousing Programs: what percentage of program participants exited to a permanent housing destination? (if no exits, 10 points is automatically awarded)	Possible Score		Project Score	
	80% or higher			10
	Below 80%			0
What percentage of program participants exited to a known destination?	Possible Score		Project Score	
	95% or higher			5
	80-94%			0
	0-79%			-5
What percentage of adults gained or increased total earned cash income?				
<10%		0		
10-15%		5		
16-20%		10		
Above 50%		15		
What percentage of program participants were employed at program exit? (Points are awarded for meeting each goal)	Possible Score		Project Score	
	Performance met HUD Goal: At least 20%			5
	Performance met Northwest NC CoC (NC-516) Goal: At least 30%			15
What percentage of adults gained or increased total unearned cash income?				
<10%		0		
10-15%		5		
16-20%		10		
Above 20%		15		
What percentage of program participants were receiving mainstream benefits at program exit? (Points are awarded for meeting each goal)	Possible Score		Project Score	
	Performance met HUD Goal: At least 20%			5
	(Above HUD Goal but below NWCoC (NC-516) Goal): At least 40%			10
	Performance met Northwest NC CoC (NC-516) Goal: At least 60%			15

(PSH Only) What percentage of people who exited to PH returned to homelessness within 2 years. [0701 SPM report exits between 10/01/2021-09/30/2022]			
0-10%		10	
11-20%		5	
Above 20%		0	
(RRH Only) What percentage of people who exited to PH returned to homelessness within 2 years. [0701 SPM report exits between 10/01/2021-09/30/2022]			
0-10%		10	
11-20%		5	
Above 20%		0	
PSH Projects: what percentage of program participants remained in the program for 6 months or longer? (Points are awarded for meeting each goal)	Possible Score	Project Score	
Performance met HUD Goal: At least 85%	5		
Performance met Northwest NC CoC (NC-516) Goal: At least 90%	15		

HMIS Participation or Comparable Database			
(Per federal law – domestic violence programs are prohibited from using HMIS and must use a HMIS comparable database instead.)			
HMIS Data Completeness: [NC HMIS report; Comparable Database aggregate report]	Possible Score	Project Score	
0-10%	5		
Above 10%	0		
If the agency has additional beds (not a part of this project application), are those beds also being entered into the system? [NC HMIS report; HIC; Comparable Database aggregate report]	Possible Score	Project Score	
Yes	5		
No	0		
Did the program submit their APR on or before the designated deadline?	Possible Score	Project Score	
Yes	5		
No	0		
Did program staff adhere to the APR review process with the Northwest CoC Project Ranking and Review Subcommittee?	Possible Score	Project Score	
Yes	5		
No	0		
Are all of the agency's projects that are listed in the 2023 HIC participating in HMIS? (or a comparable database if VSP)	Possible Score	Project Score	
Yes	10		
No	0		

HUD Monitoring Findings	Possible Score	Project Score						
<p>Is the recipient free of HUD monitoring findings for any agency's projects? If not, findings must be resolved or explained to the satisfaction of the Northwest CoC Project Ranking and Review Subcommittee for the application to meet standards. <i>[Interview with agency/NC 516 Monitoring report]</i></p>	<table border="1"> <tr> <td colspan="2" data-bbox="1040 195 1192 239">Standard</td> </tr> <tr> <td data-bbox="1040 239 1117 283">Met</td> <td data-bbox="1117 239 1192 283">Unmet</td> </tr> <tr> <td data-bbox="1040 283 1117 344"></td> <td data-bbox="1117 283 1192 344"></td> </tr> </table>	Standard		Met	Unmet			
Standard								
Met	Unmet							
Coordinated Entry and Prioritization								
<p>Does the program only take referrals through the Coordinated Entry process?</p>	<table border="1"> <tr> <td colspan="2" data-bbox="1040 394 1192 438">Standard</td> </tr> <tr> <td data-bbox="1040 438 1117 483">Met</td> <td data-bbox="1117 438 1192 483">Unmet</td> </tr> <tr> <td data-bbox="1040 483 1117 543"></td> <td data-bbox="1117 483 1192 543"></td> </tr> </table>	Standard		Met	Unmet			
Standard								
Met	Unmet							
<p>Permanent Supportive Housing: Has the program adopted HUD's prioritization policy as outlined in HUD Notice CPD-16-011 and added it to their program policies? (Program policies)</p>	<table border="1"> <tr> <td colspan="2" data-bbox="1040 543 1192 588">Standard</td> </tr> <tr> <td data-bbox="1040 588 1117 632">Met</td> <td data-bbox="1117 588 1192 632">Unmet</td> </tr> <tr> <td data-bbox="1040 632 1117 693"></td> <td data-bbox="1117 632 1192 693"></td> </tr> </table>	Standard		Met	Unmet			
Standard								
Met	Unmet							
Previous Project Spending Rates – These questions are for projects that have been operating for at least one year at the time of the NOFO release. (Percentage rounded to the nearest whole number)								
Amount awarded:								
Amount spent:								
% Spent:								
<p>Percentage 90+%</p> <p>Projects that fall below the standard will trigger review by the Northwest CoC Project Ranking and Review Subcommittee. The review will determine potential consequences, including whether some funding should be reallocated to new projects</p> <p>How many grant extensions from HUD were given in for a reason other than merging grants? (Interview with agency or information from HUD)</p>	<table border="1"> <tr> <td colspan="2" data-bbox="1040 894 1192 938">Standard</td> </tr> <tr> <td data-bbox="1040 938 1117 982">Met</td> <td data-bbox="1117 938 1192 982">Unmet</td> </tr> <tr> <td data-bbox="1040 982 1117 1026"></td> <td data-bbox="1117 982 1192 1026"></td> </tr> </table>	Standard		Met	Unmet			
Standard								
Met	Unmet							
0	15							
1	0							
2+	Further review							
<p>Does the program only take referrals through the Coordinated Entry process?</p>	<table border="1"> <tr> <td colspan="2" data-bbox="1040 1295 1192 1339">Standard</td> </tr> <tr> <td data-bbox="1040 1339 1117 1383">Met</td> <td data-bbox="1117 1339 1192 1383">Unmet</td> </tr> <tr> <td data-bbox="1040 1383 1117 1428"></td> <td data-bbox="1117 1383 1192 1428"></td> </tr> </table>	Standard		Met	Unmet			
Standard								
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Standard								
Met	Unmet							

Applicant Name

Reviewer:

Project Name

Section VI: Application Deadlines and Documentation: Section V Score		
Up to 5 Points Max; Possible Deductions: -25		
Minimum Points Required or Review is Triggered: not more than loss of -15		
Score:		0
Application Budget		
What does the APR tell us about how well the agency is providing services needed to ensure program participants are meeting established goals? (Most Recent APR) Up to 5 points (1 = very poor, 2 = poor, 3 = ok, 4 = well, 5 = very well)		
Budget & Match	Possible Score	Project Score
If questions regarding the budget are not complete and accurate, subtract up to 5 points.	-5	
Do match letters sufficiently document the required match for the project type? [Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections.]	Standard	
	Met	Unmet
	<input type="checkbox"/>	<input type="checkbox"/>
Deadlines	Possible Score	Project Score
If application was not completed correctly, subtract up to 10 points (Specific dates for local deadlines must be met).	-10	
If required accompanying documents were NOT completed correctly, subtract up to 10 points.	-10	
The application and accompanying documents must be submitted by the deadline. If not, the Northwest CoC Project Ranking and Review Subcommittee will determine potential consequences, including whether the project is ineligible for inclusion in final Northwest NC CoC (NC-516) Project Priority Listing or will receive reduced funding.	Standard	
	Met	Unmet
	<input type="checkbox"/>	<input type="checkbox"/>

AGENCY'S RELATIONSHIP TO COMMUNITY: 25 or Loss of 10 Points

Minimum: Must not lose more than 10 points

Participation in Committee Activities

Does the agency submitting the project application actively participate in the Northwest NC CoC (NC-516) Steering Committee activities? <i>[Conversation with Northwest NC CoC (NC-516) Lead; NC-516 meeting minutes]</i>	Possible Score		Project Score
Actively participate in Steering Committee meetings (75% of meetings in past year)	Met	Unmet	
Presented application to Steering Committee to be reviewed			
Participated in ESG application process			
The agency has existing project and does not present a project update to Steering Committee			-5
Agency does not have open community referral process for existing project			-5

Participation in Northwest NC CoC (NC-516) Activities

Does the agency actively participate in the following Northwest NC CoC (NC-516) activities?	Possible Score		Project Score
Participate in Northwest NC Steering Committee	5		
Participate in subcommittee meetings (CoC Subcommittee, ESG Subcommittee, Data Quality and Policy System Performance Subcommittee)	5		
Participated in at least one subcommittee's meeting	5		
Participated in at least half of Northwest NC Steering Committee	5		
Did not submit Point-in-Time and Housing Inventory data by deadline	-5		
Does not submit reports for existing projects in a timely manner	-5		

Participation in Other Community Coordination Activities

Are there other housing/homeless related coalitions or partnerships within the Northwest region in which the agency participates? (AMY meetings, Ashe Coalition, Watauga Housing Coalition, e.g.) <i>[Interview with agency]</i>	Possible Score		Project Score
2 or less	1		
3 - 5	3		
More than 5	5		

NORTHWEST NC CoC (NC-516) PERFORMANCE: 15

Minimum: Threshold

Score:

Sub-Committee Participation in Northwest CoC Activities	Possible Score		Project Score
Has the applicant agency participated in at least one Sub-Committee in last year (September 2022-August 2023) at least 50% of the time?	5		
What percentage of Steering Committee meetings has the applicant agency participated in over last year (September 2022-August 2023)?	Possible Score		Project Score
75% (9 of 12)	1		
75-99% (10-11 of 12)	3		
100% (12 of 12)	5		
Percentage of regions' beds covered and reported in HMIS (non-DV applicant agencies) or HMIS-Comparable system for DV Applicant agencies: <i>[HIC]</i>	Possible Score		Project Score
0- 49%	-5		

	50-75%	0	
	75-100%	5	