

2026 Scorecard for Northwest NC CoC (NC 516) Funds: New and Renewal Projects

This scorecard will be used by the Northwest CoC Project Ranking and Review Subcommittee to score applications for new and renewal projects.

This scorecard has five goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program efficiently, can operate on HUD's reimbursement basis as well provide the required matching funds for any award, and have experience serving the population or a similar one with positive outcomes such as self-sufficiency and housing stability).
- Fund projects that reflect the Northwest NC Continuum of Care priorities: projects that meet community needs such as permanent housing and serving unsheltered homeless individuals and families including children, victims of violence, older adult and disabled households, and veterans.
- Fund projects that reflect HUD priorities: transitional and outreach projects that provide robust wraparound trauma-informed supportive services and participation requirements, advance public safety, improve outcomes, promote self-sufficiency, promote treatment and recovery, and outreach to unsheltered homeless individuals and families, elderly, and physically disabled households.
- Incentivize agencies to be good partners; participating in community efforts to end homelessness, utilizing HMIS or HMIS Comparable Database, and helping create a system-wide homeless service system for the entire Continuum of Care's geographic area.
- Ensure that funded projects are being good stewards of US Housing and Urban Development (HUD) and meeting HUD requirements and the Northwest NC CoC (NC 516) standards.

Applicant: _____

Project Name: _____

Project Type: _____

Final Score: _____

Rank: _____

Date: _____

The CoC Project Ranking and Review Subcommittee may ask applicant agencies to provide additional information to determine agency capacity to: Implement projects in a timely manner with successful outcomes, score well on the HUD Annual Performance Report (APR), and avoid jeopardizing overall agency stability or future funding in the Northwest NC CoC (NC 516).

Applicant Name

Reviewer:

Project Name

New & Renewal Projects must meet at least the HUD minimum threshold score for the proposed project per the NOFO. Additionally in each scored section, NC 516 local application and HUD funding priorities will be used in the ranking process for proposed projects. The CoC Project Ranking and Review Subcommittee will score timely and complete project applications and this score will determine whether project is accepted, ranked, reduced, or rejected for inclusion in the final Northwest NC CoC (NC 516) Consolidated Application and Priority Listing.

Maximum Score Possible (Renewals): 325

Maximum Score Possible (New): 325

Project Score:

1-Review Threshold

Did the new applicant provide a response to each question in the Local Application? Answer Yes or No.

Each new project must provide a response to the following questions from the local application as applicable. If awarded, a recipient must meet all the criteria listed in the criteria column for its component prior to executing a grant agreement. Incomplete or late project applications will not be accepted, reviewed, or considered.

Eligibility for New Applicants	Yes	No
Is the New applicant an eligible applicant as reflected in the NOFO?		
Is the New project application complete and is there a response for each narrative?		
PASS/FAIL		
Transitional Housing Criteria	Yes	No
Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing (i.e., case management, behavioral healthcare, employment training, etc.)		
The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months or has a plan in place to ensure homeless individuals and families will exit homelessness within 24 months.		
The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure that at least 50 percent of participants exit to a positive destination within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.		
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.		

<i>Describe how the proposed project will:</i> •assess the service needs of program participants, •and provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3 (examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, community-building activities, etc.) Employment may contribute to the 20 hours per week of engagement. The project description provided here does not constitute a reporting or documentation requirement. <i>Indicate that the proposed project will create service plans for each program participant that include:</i> •the services to be provided, when and how often services will be provided, by whom all services will be provided; •program participant goals, strategies for achieving those goals, and target dates for achievement to focus on improved health and wellness, housing stability, and increased employment income leading to financial stability and self-sufficiency.		
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.		
PASS/FAIL		

1-Review Threshold

Supportive Services Only (SSO) Standalone Criteria	Yes	No
The Supportive Services project is necessary to assist people in exiting homelessness, addressing barriers to stable housing (e.g., substance use disorder, unemployment, childcare, etc.) and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.		
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.		
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.		
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.		
PASS/FAIL		
Supportive Services Only (SSO) Street Outreach Criteria	Yes	No
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.		
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.		
Demonstrate that the applicant has a history of, or a plan for, partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate and not interfere or impede with the enforcement of local laws such as public camping and public drug use laws and assist/be willing to assist first responders in their efforts to engage homeless individuals.		

1-Review Threshold

The applicant has experience providing outreach services, or a plan for providing outreach services, consistent with the activity description at 24 CFR 578.53(e)(13) and has a plan for or has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.		
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.		
PASS/FAIL		
SSO-Coordinated Entry (SSO-CE) Criteria	Yes	No
The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.		
There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.		
There is a standardized assessment process.		
The project will ensure program participants are directed to appropriate housing and services that fit their needs.		
PASS/FAIL		
Permanent Housing: Permanent Supportive Housing (PH-PSH) Criteria	Yes	No
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.		
The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants, including where appropriate, on-site supportive services.		

1-Review Threshold

The project will serve homeless individuals or families with a disability in accordance with 24 CFR 578.37(a)(1)(i).		
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.		
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.		
PASS/FAIL		
Permanent Housing: Rapid Rehousing (PH-RRH) Criteria	Yes	No
The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 24 months.		
The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness.		
The applicant has previously operated or currently operates a homelessness project where, or has a plan in place to have, at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant, or has a plan in place to ensure this.		
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.		
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.		
PASS/FAIL		
Homeless Management Information System (HMIS) Criteria	Yes	No
How the HMIS funds will be expended in a way that furthers the CoC's HMIS implementation.		

1-Review Threshold

The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards.		
The ability of the HMIS to un-duplicate client records.		
The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners.		
PASS/FAIL		
CoC Planning – Collaborative Applicants Only Criteria	Yes	No
Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.		
CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address the needs of persons experiencing homelessness in the CoC's geographic area that recommends and sets policy priorities for the CoC.		
The proposed planning project that will be carried out by the CoC with Planning grant funds is compliant with the provisions of 24 CFR 578.7.		
The funds requested will improve the CoC's ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects.		
PASS/FAIL		
Eligibility for Renewal Applicants	Yes	No
Is the Renewing applicant an eligible applicant for the renewal as reflected in the GIW?		
Is the Renewing project application a grant that expires in 2027 as reflected in the GIW?		
Is the Renewing project application complete and is there a response for each narrative?		
PASS/FAIL		

1-Review Threshold

Did the new and renewal applicant submit the required attachments from the Local Application Attachments Checklist? Answer Yes or No or N/A.			
Required Attachments	Yes	No	N/A
Program Policies and Procedures: i.e., Permanent Supportive Housing projects, Rapid Rehousing projects, Transitional Housing projects, Joint TH-RRH projects (DV & Non-DV), SSO-SO, SSO only, SSO-CE projects			
Supportive service agreements (contracts, occupancy agreements, leases, participation agreements, or equivalent).			
Sample Lease for projects requesting Rental Assistance or Leasing funds			
Occupancy Agreements or Lease for Transitional Housing			
Match letters/documentation that show ability to meet HUD requirement of at least 25% of total budget (excluding leasing funds) unless HUD granted waiver per the NOFO			
Project Budget – Detailed – Units, Beds, FMR, Rental Assistance or Leasing, Supportive Services, Operating Costs, Administration, 25% Match requirement			
If agency was monitored in past two years by HUD, CoC, Internal Audit, or other type of monitoring/audit, please attach HUD letter or CoC letter regarding any findings and their resolution including agency corrective action plan/ response			
Non-Profit Board Member List for Current Board			
Agency Organization Chart			
Agency Detailed Budget			
Agency Detailed Balance Sheet			
Budget vs. Actual Profit & Loss Statements for Last 2 Fiscal Years			
Agency Audit (Single or Program-Specific Audit) if required or Form 990 if not required			

1-Review Threshold

Audit Documentation (most recent fiscal year Single Audit if applicable, independent audit, or CPA and management letter, or 990 if no audit performed)			
Written Procurement Procedures			
Record-Retention Policy			
Indirect cost rate or negotiated indirect cost rate or the MTDC (Modified Total Direct Costs) if applicable			
Organization's Conflict of Interest Policies or Organization's Code of Conduct Policy			
Proof of active SAM.gov registration (screenshot showing application status or active registration with expiration date and summary registration download from SAM.gov)			
IRS 501(C)3 designation letter, if applicable			
Written agreements (MOA/MOU/ or equivalent formal agreement) with the agency to support the CoC funded project(s) for educational supports and services for children ages 0-5, such as Public Pre-K, Head Start, Child Care (including Child Care and Development Fund), or home visiting (including Maternal, Infant and Early Childhood Home and Visiting or MIECHV);			
Written Letter of Commitment/MOU/MOA, e.g., showing Percentage of Healthcare Leverage available if new project or for renewal, other commitments to support program participants outside of HUD funding utilizing mainstream services to provide supportive services			
Other Housing/Homeless-related Coalitions or Partnerships within Northwest Region in which Agency participates			
Opportunity Zones if applicable, Form HUD 2996			

1-Review Threshold

Renewal Projects only: Copy of the SAGE APR for the most recently completed grant cycle submitted in SAGE Renewal Projects only: APR (Annual Performance Report from HMIS or comparable database) for July 1, 2025 – June 30, 2026 Renewal Only: NC HMIS Data Quality or Data Completeness Reports (A020 HMIS report – Business Objects) or Comparable Database Aggregate Reports, July 1, 2025 – June 30, 2026: a. Report that shows if data errors in HMIS or Comparable Database Aggregate Report are 0-10% or above 10% (goal is less than 10%) b. Report showing if additional beds outside of agency project applications are entered into HMIS or Comparable Database Renewal Projects only: SAGE APR for FY2022 and FY2023 Renewal Projects only: e-LOCCS Screenshots or e-LOCCS summary for 2024 Grant Award Spending to date			
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Standard					
Disclaimer - If unmet, stop review		Met	Unmet	N/A	If Unmet, Stop Review
If application was submitted after local competition deadline, applicant is ineligible. Stop review.					
Disclaimer - If unmet, stop review		Met	Unmet	N/A	If Unmet, Stop Review
Application was incomplete (missing information, required attachments, supplemental questions not submitted, e.g.) or ineligible applicant, stop review.					

Applicant Name

Reviewer:

Project Name

2-CoC & Community

(AGENCY'S RELATIONSHIP TO COMMUNITY)

Maximum Points: 10
Score: 0
Participation in Committee Activities

Does the agency submitting the project application actively participate in the Northwest NC CoC (NC-516) Steering Committee activities?	Met		Unmet
Actively participate in Steering Committee meetings (Renewal Only: 75% of meetings in past year)	Met	Unmet	
75% or Higher	0		
Under 75%	-20		

Participation in Northwest NC CoC (NC-516) Activities

Does the agency actively participate in the following Northwest NC CoC (NC-516) activities?	# of Times Meeting Occurred	# of Times Applicant Participated
# of times participated in Northwest NC Steering Committee (July'25 June'26) (meeting minutes)	4	
# of times participated in subcommittee meetings (CoC Subcommittee, ESG Subcommittee, Data Quality and Policy System Performance Subcommittee) (meeting minutes)	8	
Participated in at least one subcommittee's meeting (meeting minutes)	Yes/No	
Participated in at least half of Northwest NC Steering Committee meetings (meeting minutes)	Yes/No	
Did agency participate in either 2025 or 2026 Point-in-Time and Housing Inventory data	Yes/No	
Is New Applicant Agency interested in participating in Northwest NC Steering Committee or Subcommittees?	Yes/No	

Opportunity Zones

Opportunity Zones	Possible Score	Project Score
You may receive up to five (5) points, if your proposed activities are within an Opportunity Zone. To receive points, you must complete and submit form HUD-2996, Certification for Opportunity Zone Preference Points. If you expect to use less than 50% of the award in Opportunity Zones, you won't receive preference points.	10	

Applicant Name

Reviewer:

Project Name

3-Supplemental Questions		
Maximum Points: 60		
	Score:	0
Describe agency and subrecipients' (if applicable) experience operating the housing project or service delivery project for this population if not the same type of project (permanent supportive housing, rapid re-housing, transitional, outreach, e.g.) currently applying for, describe experience in operating other assistance programs? Did applicant provide data and outcomes to support answer. (Supplemental Section of Local Application)	10	
Are there other housing/homeless related coalitions or partnerships within the Northwest region in which the agency participates? (AMY meetings, Ashe Coalition, Watauga Housing Coalition, e.g.)	10	
How many members of your Board of Directors or Planning Body are homeless or formerly homeless? (agency supplemental responses or annual NC 516 CoC monitoring responses)	10	
Has the agency sent staff to training for mainstream benefits, employment assistance, trauma-informed care in the last 12 months to serve the population? Examples may be local/CoC/State/HUD trainings. Please list the date(s) of training(s) and percentage of staff that have attended training(s) in the last 12 months. (agency supplemental responses)	10	
Does the applicant have an Anti-Discrimination and Fair Housing Policy in full compliance with state and federal law, HUD regulations, and the NWCoC Written Standards? If not, did applicant explain if there is a plan to establish policies and procedures that comply with state and federal law, HUD regulations, and NWCoC Written Standards. <i>[Program policies and procedures]</i>	10	
Does the applicant have an arrangement for interpreter services and services for persons needing other assistance in communication? <i>[e.g. has a MOA/MOU or other agreement with interpreter service for non-English speaking persons and services for hearing or sight impaired persons?]</i> (agency supplemental responses)	10	

4-Financial-Agency Capacity

Applicant Name

Reviewer:

Project Name

4-Financial-Agency Capacity Possible Points: 35				
Score:				0
Lines of Authority/Responsibility				
Does the agency have an organization chart that illustrates the actual lines of authority/responsibility?	Met	Unmet	N/A	Unmet, Documentation not provided
Are financial duties and responsibilities segregated (to the extent practicable) so that no one individual has complete authority over a financial transaction? [24 CFR 578.99(e)]	Met	Unmet	N/A	Unmet, Documentation not provided
Audit				
Did applicant agency submit an organizational financial audit?	Yes	No	N/A	Unmet, Documentation not provided
If applicant agency did not submit an organizational financial audit, did they submit their 990?	Yes	No	N/A	Unmet, Documentation not provided
Does the applicant (or any of its subrecipients, if applicable) meet the annual expenditure threshold (\$1,000,000) for having a single or program-specific audit conducted?	Yes	No	N/A	Unmet, Documentation not provided
If Single Audits are required, does the recipient have a system or methodology to ensure that such audits are conducted? [24 CFR 578.99(g)]	Yes	No	N/A	Unmet, Documentation not provided

4-Financial-Agency Capacity

If applicable, did the recipient promptly follow up and take corrective action on audit findings, including preparation of a summary schedule of prior audit findings and a corrective action plan in accordance with 24 CFR 578.99(e) and (g)?				
Yes		10		
No		0		
Procurement				
Do the agency have its own written procurement procedures? (Method of Procurement e.g: (a) micro-purchases, (b) small purchases, (c) sealed bids, (d) competitive proposals, and (f) noncompetitive proposals. [24 CFR 578.99(e) and 24 CFR 578.103(a)]				
Yes		5		
No		0		
Record Retention				
Does the agency have a record retention policy that meets federal funding requirements? 24 CFR 578.103(c) and (d)? [24 CFR 578.99(e)]	Met	Unmet	N/A	Unmet, Documentation not provided
Indirect Cost Rate (Informational Purposes Only)				
Does the agency have an indirect cost rate or negotiated indirect cost rate or the MTDC (Modified Total Direct Costs)?	Met	Unmet	N/A	Unmet, Documentation not provided
Agency Capacity				
Possible Points: 25	Possible Score		Project Score	
Completed Similar Projects: Has the agency or subrecipients implemented this same type of project previously or currently (permanent supportive housing, rapid re-housing, transitional, outreach, e.g.)? (Supplemental Form)				
Has successfully implemented the same project type? (Supplemental Form)				
Yes		5		
No		0		

4-Financial-Agency Capacity

If not, has the agency successfully implemented this same type of project (permanent supportive housing, rapid rehousing, transitional, outreach, e.g.) using another funding source? [Supplemental Form]				
Yes		5		
No		0		
If the answer to either of the questions is yes, are the same staff that were operating the program at that time going to be operating the proposed project?				
Yes		5		
No		0		
If none of the above, has the agency successfully implemented a different HUD-funded project (ESG, Section 8, HPRP, etc.) or a CoC-funded project of a different type?				
Yes		10		
No		0		
Agency Stability: Has the agency been in operation for at least three years?				
	Met	Unmet	N/A	Unmet, Documentation not provided
Did the applicant submit financial statements and a copy of their budget from the most recent fiscal year? (Financial statements will be used to assess fiscal stability of the applicant agency. Financial statements that demonstrate instability may result in the agency not meeting <i>[Budget vs actual profit and loss statement for the last two fiscal years; agency detailed budget]</i>)				
	Met	Unmet	N/A	Unmet, Documentation not provided
Does the agency have the financial capacity to operate this project on a reimbursement basis? <i>[Agency detailed balance sheet]</i>				
	Met	Unmet	N/A	Unmet, Documentation not provided
Non-profits only: Has the agency submitted a list of their board of directors and a copy of the minutes from their three most recent board meetings? Does the agency have an active and engaged board of directors? <i>[Board list and minutes]</i>				
	Met	Unmet	N/A	Unmet, Documentation not provided

4-Financial-Agency Capacity

Administrative Capacity: Is the administrative staff separate from the services staff?	Yes	No	N/A	Unmet, Documentation not provided

Applicant Name

Reviewer:

Project Name

5-New Project Design

Score: 0		
Possible Score	Project Score	Project Score
Did New Project Applicant provide a description of the new project?		
Yes	20	
No	0	
Is New Project a dedicated Sober Living ? (TH, RRH, PSH only)		
Yes	10	
No	0	
Will the Renewal Project provide on site Substance Use Treatment? (TH, RRH, and PSH only)		
Yes	10	
No	0	
Will the Renewal Project provide on site Behavioral Health? (RRH, PSH only)		
Yes	10	
No	0	

Transitional Housing Criteria	Possible Score	Project Score
Demonstrate that the project will provide and/or partner with other organizations to provide eligible supportive services that are necessary to assist program participants to obtain and maintain housing (i.e., case management, behavioral healthcare, employment training, etc.)	20	
The applicant has prior experience operating transitional housing or other projects that have successfully helped homeless individuals and families exit homelessness within 24 months or has a plan in place to ensure homeless individuals and families will exit homelessness within 24 months.	20	
The applicant has previously operated or currently operates transitional housing or another homelessness project, or has a plan in place to ensure that at least 50 percent of participants exit to a positive destination within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant.	20	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	10	

Transitional Housing Criteria continued	Possible Score	Project Score
Describe how the proposed project will: •assess the service needs of program participants, •and provide individualized services for program participants during their time in Transitional Housing that will result in at least 20 hours per week of engagement in services, activities or employment for all program participants, except for a program participant over age 62 or who is an individual with handicaps as defined in 24 CFR 8.3 or a with a developmental disability as defined under 24 CFR 578.3 (examples of services or activities include case management, counseling, treatment, volunteering, work therapy, education, job training, community-building activities, etc.) Employment may contribute to the 20 hours per week of engagement. The project description provided here does not constitute a reporting or documentation requirement. Indicate that the proposed project will create service plans for each program participant that include: •the services to be provided, when and how often services will be provided, by whom all services will be provided; •program participant goals, strategies for achieving those goals, and target dates for achievement to focus on improved health and wellness, housing stability, and increased employment income leading to financial stability and self-sufficiency.	25	
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.	25	
Supportive Services Only (SSO) Standalone Criteria	Possible Score	Project Score
The Supportive Services project is necessary to assist people in exiting homelessness, addressing barriers to stable housing (e.g., substance use disorder, unemployment, childcare, etc.) and increasing self-sufficiency and the Recipient will conduct an annual assessment of the service needs of the program participants.	30	
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.	30	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	30	
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.	30	

5-New Project Design

Supportive Services Only (SSO) Street Outreach Criteria	Possible Score	Project Score
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	15	
The proposed project has a strategy for providing supportive services to eligible program participants including those with histories of unsheltered homelessness and those who do not traditionally engage with supportive services.	25	
Demonstrate that the applicant has a history of, or a plan for, partnering with first responders and law enforcement to engage people living in places not meant for human habitation to access emergency shelter, treatment programs, reunification with family, transitional housing or independent living. The applicant must cooperate and not interfere or impede with the enforcement of local laws such as public camping and public drug use laws and assist/be willing to assist first responders in their efforts to engage homeless individuals.	30	
The applicant has experience providing outreach services, or a plan for providing outreach services, consistent with the activity description at 24 CFR 578.53(e)(13) and has a plan for or has demonstrated effectiveness at helping people successfully exit from places not meant for human habitation to emergency shelter, treatment programs, transitional housing or permanent housing programs.	20	
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.	30	
SSO-Coordinated Entry (SSO-CE) Criteria	Possible Score	Project Score
The Coordinated Entry system is easily available and reachable for all persons within the CoC's geographic area who are seeking homelessness assistance. The system must also be accessible for persons with disabilities within the CoC's geographic area.	30	
There is a strategy for advertising that is designed specifically to reach households experiencing homelessness with the highest needs.	30	
There is a standardized assessment process.	30	
The project will ensure program participants are directed to appropriate housing and services that fit their needs.	30	

5-New Project Design

Permanent Housing: Permanent Supportive Housing (PH-PSH) Criteria	Possible Score	Project Score
The type of housing proposed, including the number and configuration of units, will fit the needs of the program participants.	20	
The type of supportive services and assistance that will be offered to program participants will ensure that the participant is able to successfully obtain and retain permanent housing and in a manner that fits their needs (e.g. transportation, safety planning, enhanced case management). If the applicant is proposing to expand an existing PH project, it must demonstrate how they are expanding supportive services to program participants, including where appropriate, on-site supportive services.	30	
The project will serve homeless individuals or families with a disability in accordance with 24 CFR 578.37(a)(1)(i).	20	
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.	30	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	20	
Permanent Housing: Rapid Rehousing (PH-RRH) Criteria	Possible Score	Project Score
The provision of tenant-based rental assistance will help individuals and families achieve self-sufficiency within 24 months.	20	
The type of supportive services and assistance that will be offered to program participants (e.g., case management, substance use treatment, mental health treatment, and employment assistance) will ensure that the participant is able to successfully obtain self-sufficiency and exit homelessness.	25	
The applicant has previously operated or currently operates a homelessness project where, or has a plan in place to have, at least 50 percent of participants exit to permanent housing within 24 months and at least 50 percent of participants exit with employment income as reflected in HMIS or another data system used by the applicant, or has a plan in place to ensure this.	25	
Demonstrate the average cost per household served for the project is reasonable. 2 CFR 200.404.	30	
The project will be supplemented with resources from other public or private sources, that may include mainstream health, social, and employment programs such as Medicare, Medicaid, SSI, and SNAP.	20	

Homeless Management Information System (HMIS) Criteria	Possible Score	Project Score
How the HMIS funds will be expended in a way that furthers the CoC's HMIS implementation.	30	
The HMIS collects all Universal Data Elements as set forth in the HMIS Data Standards.	30	
The ability of the HMIS to un-duplicate client records.	30	
The HMIS produces all HUD-required reports and provides data as needed for HUD reporting (e.g., APR, quarterly reports, data for CAPER/ESG reporting) and other reports required by other federal partners.	30	
CoC Planning – Collaborative Applicants Only Criteria	Possible Score	Project Score
Governance and Operations-The CoC conducts meetings of the entire CoC membership that are inclusive and open to members and demonstrates the CoC has a written governance charter in place that includes CoC policies.	30	
CoC Committees-The CoC has CoC-wide planning committees, subcommittees, or workgroups to address the needs of persons experiencing homelessness in the CoC's geographic area that recommends and sets policy priorities for the CoC.	30	
The proposed planning project that will be carried out by the CoC with Planning grant funds is compliant with the provisions of 24 CFR 578.7.	30	
The funds requested will improve the CoC's ability to evaluate the outcome of both CoC Program-funded and ESG-funded projects.	30	

Scoring Guidelines

Maximum Points Allowed = Complete, insightful and value added response or attached evidence. The respondent provided a complete response indicating mastery of the topic, answered all question components and demonstrates innovative application of approach that may set a best practice standard.

Half Points of the Points Allowed = Complete Response. The respondent provided a thorough response and answered all question components.

5 Points= Acceptable Response. The respondent answered the question with enough detail to compare the answer to other responses. The response answers a majority of the question components.

0 Points Only = The respondent failed to answer the basic components of the question, the answer was confusing or misleading, or the information provided does not allow for a comparison to other responses or The respondent failed to provide a coherent response to the question or the response was NO.

Applicant Name

Reviewer:

Project Name

6- Financial-Project				
Possible Points: 50				
			Score: 0	
Budget Line Item Details				
Total \$ request for Housing Activities (leased units, leased structures, and/or rental assistance):		\$		
Total \$ request for Supportive Services:		\$		
Total \$ request for Operating Costs (Leasing Projects Only):		\$		
Total Match at 25% (excluding leasing costs)		\$		
Total \$ Administration (no more than 10% of total project):		\$		
Total \$ Negotiated Indirect Cost Rate or MTDC (Modified Total Direct Costs) at 15%:		\$		
Total \$ assistance requested :		\$		
Percentage of total budget devoted to supportive services	Possible Score	Project Score		
(supportive services request/total request x 100):	Select One			
Less than 30%	0			
Between 31% and 54.9%	5			
Between 55% and 74.9%	10			
Between 75% and 84.9%	15			
Between 85% and 100%	20			
Percentage of total budget devoted to staff costs	Possible Score	Project Score		
HMIS only				
Staff Costs		\$		
Software, Hardware, Licenses, Annual Fees, e.g.		\$		
Percentage of total budget devoted to staff costs		%		
Less than 60%	20			
Between 60% and 100%	0			
While services are an important component of supporting households in maintaining their housing, HUD and Northwest CoC prioritizes using other sources of available funding and/or mainstream services to provide SU treatment and MH support. Percentage of substance use treatment onsite or provided by partnering agency if new project or for renewal, other commitments to support program participants (written letter of commitment/MOU/MOA, e.g.).	Standard			
	Met	Service Type	%	Unmet, Documentation not provided
Budget & Match	Possible Score	Project Score		
If questions regarding the budget are not complete and accurate, subtract up to 5 points.	-10			

Do match letters sufficiently document the required match for the project type? [Match amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections.]	Standard		
	Met	Unmet	
PSH: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
RRH: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
TH-RRH (Renewal Only): The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
TH: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
TH-DV: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access, trauma-informed care, and safety planning for DV survivors			
(assessment of service needs + Case Management + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
SSO: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + CM + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	

SSO-SO: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + CM + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
SSO / SSO-CE only: The budget maximizes funding for assessment of service needs, case management, and outreach services and include access for DV survivors			
(assessment of service needs + CM + outreach / total budgeted amount)?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	
HMIS or HMIS-Comparable: The budget maximizes funding that support the system costs and data collection and improve data sharing, outcomes, and transparency			
Budget maximized funding for staff, data collection, system intergration, reporting, and local training?	Select One		
Less than 50%		0	
50-84%		5	
85-100%		10	

Applicant Name

Reviewer:

Project Name

7-Renewal Design & Outcomes			
Possible Points Added: 170			
		Score:	0
		Possible Score	Project Score
Did Renewal Project Applicant provide a description of the renewal project?			
Yes		10	
No		0	
Will the Renewal Project require Supportive Services for project participants?			
Yes		10	
No		0	
Is Renewal Project a dedicated Sober Living ? (TH, TH-RRH, PSH only)			
Yes		10	
No		0	
Will the Renewal Project provide on site Substance Use Treatment? (TH and PSH only)			
Yes		10	
No		0	
Will the Renewal Project provide on site Behavioral Health? (PSH only)			
Yes		10	
No		0	
Scoring Guidelines			
Maximum Points Allowed = Complete, insightful and value added response or attached evidence. The respondent provided a complete response indicating mastery of the topic, answered all question components and demonstrates innovative application of approach that may set a best practice standard.			
Half Points of the Points Allowed = Complete Response. The respondent provided a thorough response and answered all question components.			
3 Points = Acceptable Response. The respondent answered the question with enough detail to compare the answer to other responses. The response answers a majority of the question components.			
0 Points Only = The respondent failed to answer the basic components of the question, the answer was confusing or misleading, or the information provided does not allow for a comparison to other responses or The respondent failed to provide a coherent response to the question or the response was NO.			
Populations Served			
Successful Exits from Assistance: % of Leavers exiting with positive exits to other permanent housing? (HMIS APR Q23c & Q23d, Q24b)		Possible Score	Project Score
<i>If Permanent Supportive Housing:</i>			
at least 30% Leavers - Positive Exit - Rental by Client - Moving on with Ongoing Assistance		1	
at least 20% Leavers - Positive Exit - Rental by Client - No Moving On Assistance		3	
at least 10% Leavers - Positive Exit - Rental by Client with no ongoing rental subsidy		5	

<i>If Rapid Rehousing of Combined Component (RRH):</i>			
at least 30% Leavers - Positive Exit - Rental by Client - Moving on with Ongoing Assistance		1	
at least 50% Leavers - Positive Exit - Rental by Client - No Moving On Assistance		3	
at least 60% Leavers - Positive Exit - Rental by Client with no ongoing rental subsidy		5	
<i>If Transitional Housing or Combined Component (TH):</i>			
at least 30% Leavers - Positive Exit - Rental by Client - Moving on with Ongoing Assistance		1	
at least 50% Leavers - Positive Exit - Rental by Client - No Moving On Assistance		3	
at least 60% Leavers - Positive Exit - Rental by Client with no ongoing rental subsidy		5	
What percentage of the household's served by the project were unsheltered at program entry? (SAGE APR Q15)	Possible Score		Project Score
Less than 25%		1	
Between 25% and 49%		2	
Between 50% and 74%		3	
Between 75% and 99%		4	
100%		5	
PSH and RRH Projects: What percentage of households served by the project were chronically homeless? (SAGE APR Q26a) Though not required for Dedicated Plus, Northwest still prioritizes chronic homelessness following the Order of Priority.	Possible Score		Project Score
Less than 10%		0	
Between 10% and 24%		1	
Between 25% and 49%		2	
Between 50% and 74%		3	
Between 75% and 99%		4	
100%		5	
What is the program's unit utilization rate? (Compare actual units in HMIS/comparable database vs. application projections for all 4 Quarters & take average - Annual Performance Reports in SAGE)			
0-49%		-5	
50-59%		0	
60%-94%		3	
95% or higher		5	

Did 100% of program participants enter the program from an eligible situation? (If participants found ineligible, will follow up with grantee to determine eligibility) (SAGE APR Q15 Homeless Situations)	Possible Score		Project Score
Yes		0	
No		-5	
Transitional Housing Applicants: what percentage of program participants exited to a permanent housing destination? (points are awarded for meeting each goal)	Possible Score		Project Score
Performance met HUD Goal: At least 65%	0		
Performance met Northwest NC CoC (NC-516) Goal: At least 90%	5		
Permanent Supportive Housing & Rapid Rehousing Programs: what percentage of program participants exited to a permanent housing destination? (if no exits, 10 points is automatically awarded)	Possible Score		Project Score
90% or higher		5	
80% to 89%		3	
Below 80%		0	
What percentage of program participants exited to a known destination? (SAGE APR Q23c)	Possible Score		Project Score
95% or higher		5	
80-94%		3	
0-79%		0	
What percentage of program participants exited to an unknown destination (No Exit Interview Completed and Data Not Collected)? (SAGE APR Q23c under Other Situations, Exclude Deceased /Death)	Possible Score		Project Score
5% or less		5	
6-10%		3	
more than 10%		0	
What percentage of adults gained or increased total earned cash income (employment) from start to latest status check, i.e. annual assessment) ? (SAGE APR Q19a1)			
<10%		0	
10-20%		5	
21-50%		10	
Above 50%		15	
What percentage of adults gained or increased total earned cash income (employment) from start to exit? (SAGE APR Q19a2)			
<10%		0	
10-20%		5	
21-50%		10	
Above 50%		15	
What percentage of program participants had increased income at program exit? (all types) (Points are awarded for meeting each goal)	Possible Score		Project Score
Performance met HUD Goal: At least 20%	0		
Performance met Northwest NC CoC (NC-516) Goal: At least 30%	10		

What percentage of adults are missing income information at exit? (APR 18, Total # Adults missing information / Total Clients Served x 100)			
<10%		10	
10-15%		5	
above 15%		0	
What percentage of program participants who (age 18 or older only collected in report) were receiving mainstream benefits at annual assessment? (Points are awarded for meeting each goal) (SAGE APR Q20a, Q20b, Total # persons receiving at least 1 mainstream benefits {Q20b} at annual assessment / Total # persons {Q20b} at annual assessment)	Possible Score	Project Score	
Performance met HUD Goal: At least 20%	0		
(Above HUD Goal but below NWCoC (NC-516 Goal): At least 40%	3		
Performance met Northwest NC CoC (NC-516) Goal: At least 60%	5		
What percentage of program participants who (age 18 or older only collected in report) were receiving mainstream benefits at program exit? (Points are awarded for meeting each goal) (SAGE APR Q20a, Q20b, Total # persons receiving at least 1 mainstream benefits {Q20b} at program exit / Total # persons {Q20b} at program exit)	Possible Score	Project Score	
Performance met HUD Goal: At least 20%	0		
(Above HUD Goal but below NWCoC (NC-516 Goal): At least 40%	3		
Performance met Northwest NC CoC (NC-516) Goal: At least 60%	5		
What percentage of program participants were receiving health insurance at annual assessment? (Points are awarded for meeting each goal) (Sage APR Q21, Total # persons receiving at least 1 mainstream benefits {Q20b} at annual assessment / Total # persons {Q21} at annual assessment)	Possible Score	Project Score	
Performance met HUD Goal: At least 20%	0		
(Above HUD Goal but below NWCoC (NC-516 Goal): At least 40%	3		
Performance met Northwest NC CoC (NC-516) Goal: At least 60%	5		
What percentage of program participants were receiving health insurance at program exit? (Points are awarded for meeting each goal) (Sage APR Q21), Total # persons receiving at least 1 mainstream benefits {Q21} at annual assessment / Total # persons {Q21} at annual assessment)	Possible Score	Project Score	
Performance met HUD Goal: At least 20%	0		
(Above HUD Goal but below NWCoC (NC-516 Goal): At least 40%	3		
Performance met Northwest NC CoC (NC-516) Goal: At least 60%	5		

What percentage of people who exited to PH (PSH, RRH) returned to homelessness within 2 years. [Data Quality Report between 10/01/2023-09/30/2025 - may retrieve information from Green River, SPM, HMIS-Compatible Report]]			
0-10%		10	
11-20%		5	
Above 20%		0	
Length of Stay of TH Participants (TH Component of Combined Component and Dedicated TH projects in # of days, Q22a1)			
All participants stayed 1 year or less (365 days or less)		5	
Most participants stayed 1-2 years (366 to 730 days)		3	
Any participant that stays more than 2 years (more than 1096 days)		0	
What is the Average Cost per Household? It is reasonable? (Total Program Cost / # of people intend to serve)			
PSH			
TH-RRH Combined Component			
TH Dedicated			
HMIS Participation or Comparable Database (Per federal law – domestic violence programs are prohibited from using HMIS and must use a HMIS comparable database instead.)			
HMIS Data Completeness: [NC HMIS report; Comparable Database aggregate report]		Possible Score	Project Score
0-10%		0	
Above 10%		-10	
Timeliness with Data Entry at Project Entry and Project Exit (SAGE APR Q6a)		Possible Score	Project Score
<u>All</u> Data Entry added within 3 days or less		10	
<u>Any</u> Data Entry added 4-6 days		5	
<u>Any</u> Data Entry added 7-10 days		0	
<u>Any</u> Data Entry added at more than 11 days		-10	
Did the program submit their APR on or before the designated deadline?		Possible Score	Project Score
Yes		0	
No		-5	

HUD Monitoring Findings	Possible Score	Project Score
Is the recipient free of HUD monitoring findings for any agency's projects? If not, findings must be resolved or explained to the satisfaction of the Northwest CoC Project Ranking and Review Subcommittee for the application to meet standards. <i>[Supplemental]</i>	Standard	
	Met	Unmet
Is the recipient free of CoC monitoring findings for any agency's projects? If not, findings must be resolved or explained to the satisfaction of the Northwest CoC Project Ranking and Review Subcommittee for the application to meet standards. [Interview with agency/NC 516 Monitoring report]	Standard	
	Met	Unmet
Coordinated Entry and Prioritization		
Does the program only take referrals through the Coordinated Entry process?	Standard	
	Met	Unmet
Average Length of Time to Housing between Project Start Date and Housing Move-in Date. (SAGE APR, Q22c)		
	Possible Score	Project Score
all project participants are 0 to 90 days	10	
any project participants are 91 to 180 days	0	
any project participants are more than 181 days	-10	
Previous Project Spending Rates – These questions are for projects that have been operating for at least one year at the time of the NOFO release. (Percentage rounded to the nearest whole number)		
Amount awarded:		
Amount spent:		
% Spent:		
Percentage 90+%	Standard	
Projects that fall below the standard will trigger review by the Northwest CoC Project Ranking and Review Subcommittee. The review will determine potential consequences, including whether some funding should be reallocated to new projects	Met	Unmet