

NWCoC: ESG and RR Sub-Committee - January 13, 2016

Attendance: Bob Taylor (Hospitality House), Tina Krause (Hospitality House), Graham Doege (Hospitality House), Jennifer Herman (OASIS), Lori Watts (Smoky Mountain), Carl Jenkins

Agency updates

OASIS (Jennifer):

- 2 openings at PSH
- looking to obtain a grant (governor's crime commission) to establish a client one-stop access to legal and financial advocates/counseling
- People in Need grant – RR victims for DV in Avery (\$7500) plus some empowerment workshops

Smoky Mountain (Lori):

- Smoky conducting a needs assessment survey about the state of services for persons with mental health, substance use, and intellectual/developmental disabilities (identifying gaps in services)
- New Halfway house for women in Wilkes (Phases Recovery Center) – require in 12-step program, by employed or school
- Kari's Home in Watauga partnering with Hospitality House/Western Watauga Food Outreach for a regular outing in conjunction to them receiving food boxes

Hospitality House (Tina, Graham):

- Update on Wilkes group – working on long term plan for supportive/transitional housing services; will pull in halfway house group
- Two new families arrived in the shelter with five children. One family has left from Ashe County DSS – Dept of Administration Council for Women (western office – Kathleen Balough) provides funding for shelter services in Ashe County
- Looking at accepting fleeing DV victims from outside service area according to HUD policies
- 10 RR clients; 14 exited, 7 + 3 waiting, 58 total served since June/July

Community (Carl):

- WIOA (Workforce Investments Opportunities Act) hired new youth coordinator receiving training, and adult coordinator beginning next week

Point in Time Count

- OASIS – coordinate DV count
- HH – sheltered count (HMIS and non-HMIS), plus Watauga and Wilkes service-based/homeless service agencies
- SM – lead mental health/substance abuse service providers; service based agencies in Alleghany, Ashe, Avery, Mitchell, Yancey; Catherine-Barber Shelter in Wilkes; Schools; Lori will coordinate the forms for submission into HDX and to NCCEH
- Easter Seals – count lead for Wintergreen (HMIS)

Housing Inventory Count (HIC)

- Bed count in each shelter programs including shelters, transitional housing, permanent supportive housing, and rapid rehousing – return information to Lori
- SM – Lori – will coordinate submission of HIC into HDX and to NCCEH

February 23, 2015 – 10-11 AM
Steering Committee Meeting MINUTES

- **Welcome & Introductions**

Lori Watts - Smoky, Freda Taylor – The ARC, Kim Cashatt – NWRHA, Carl Jenkins – community, Melaine Holmes – ABCCM, Jennifer Herman – OASIS, Bob Taylor, Tina Krause - HH

- **Agency Updates**

- **OASIS**

- rehired Spanish-speaking crisis assistance help line (Julia Dale)
- 3 openings in PSH
- conduct a Spanish-speaking training in triage
- grant applied to governors justice program

- **ABCCM**

- Veteran services – RR and Homeless Prevention; slow at this time of year, but have case managers and funding ready to go

- **NWRHA**

- low on vouchers in all 7 counties, therefore won't be pulling from wait list very quickly

- **The ARC of NC**

- provide housing for extreme low income and documented mentally or developmentally disabled households – must meet minimum qualifications; coordinate with Easter Seals

- **HH**

- family still residing in conference room – awaiting
- full house – witnessing a lot of domestic violence individuals/families; working in conjunction with OASIS
- Thriftique starting next round of job skills training class “foundation for success” - taking referrals
- hosting interested community leaders from Wilkes County to review different shelter/supportive housing programs in advance of meeting with business owners with potential site for housing

- **Community**

- unemployment roller coaster available online

- **Smoky**

- {update for Easter Seals: two openings in Wintergreen}
- 8 more targeted units at Watauga Green added for persons with disability income when vacancies in overall units
- Housing Team in a newly reorganized department of Specialty Teams to Specialized Community Services & Support Dept, up to full staff on housing and employment team

- **Annual Point in Time Count – Wed. 1/27/16 – Results thus far:**
 - Send Point in Time Count information for Shelters, Transitional Housing, Permanent Supportive Housing Programs, Rapid Rehousing, and Unsheltered on night of 1/27/16 to Lori Watts by Thurs. 2/25/16 –
 - numbers still tricking in
 - Hospitality House
 - Count Lead for Shelter programs
 - HMIS run
 - outreach to Watauga agencies
 - outreach to Wilkes homeless group/agencies
 - Note that hotel stays counts as sheltered individual
 - OASIS – Count Lead for DV Shelters in 7-county region
 - All DV counts are in as of 2/23;
 - collected HIC info at the same time
 - Easter Seals – Count Lead for Wintergreen PSHP
 - Smoky Mountain – Count Lead for MH/SU providers in 7-county region, outreach to Ashe, Alleghany, Avery, Mitchell, Yancey groups/agencies, and Wilkes Catherine-Barber Shelter
 - Compilation of data for reporting in HDX & to NCCEH by deadlines TBD – Lori Watts
- **Housing Inventory Count:**
 - Send Housing Inventory Count for Shelters, Transitional Housing, Permanent Supportive Housing Programs, & Rapid Rehousing on night of 1/27/16 to Lori Watts by Thurs. 2/25/16
 - run in HMIS
- **CoC Grants update**
 - No word yet
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update**
 - awarded what was requested: \$34k in ES, and \$55k in RR, \$25k in HMIS
 - contract received and signed and sent back to Raleigh
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
 - Continuous quality improvement tool
 - Annual count
- **Governance Committee Update** – Hospitality House - Bob Taylor
 - NCCEH new alignment with MCAH may have budget impact – under review
 - question of training for those users who provide services in BoS and non-BoS CoC's
- **Other Business**
 - set a snow policy: if Watauga County schools are canceled, postpone meeting to the next week at the same time
- **Upcoming Meetings and Dates:**
 - **Wed. 1/27/16:** Annual Homeless Point in Time Count
 - **Wed. 3/16/16, 10 AM:** (PSH & CoC) Permanent Supportive Housing & Continuum of Care Programs Sub-Committee meeting – Smoky Mountain

- **Tues. 4/19/16, 10 AM:** Steering Committee meeting – Smoky Mountain

**Northwestern Continuum of Care
MINUTES
Monday, March 21, 2015 – 10-11 AM
Permanent Supportive Housing (PSH) & CoC Programs Subcommittee Meeting**

- **Agency Updates**

- VA (Tim Brulet) – Hickory stand down (listed below); Asheville has materials to share, dental care provided – preregistration required. HH may provide transportation (need to double check)
- Smoky Mountain (Lori Watts) – housing provider network; a lot of changes ahead with LME's and mental health and substance abuse treatment; suicide awareness survey targeting; Phases recovery services for women is operating in Wilkes; Winterstone exploratory meeting with Ned Fowler in Mitchell Co.
- OASIS (Jennifer Herman & Janie Finnin) – crisis line training scheduled for both English and Spanish; May 6th Midnight at the OASIS fundraiser; Governor's Crime Commission funding – if awarded will provide more family services; April is sexual assault awareness month – partnering activities with ASU; opening(s) in PSH
- Easter Seals UCP (David Barr) – 3 openings at Wintergreen – conducting an interview for which background check/qualifications; 1 opening at West Jefferson group home; Peace St Apts are full, Boone apts are full, Ashe apts are full, [Lenoir group home full as well]; have been shuffling staffing
- NWRHA (Kim Cashatt) – still low on vouchers – probably won't be giving vouchers the next 6 months unless a dire emergency
- Boone PD (Chris Hatten) – one call for all; staff is low – currently with 4 openings; Watauga Green – has received numerous calls since it opened, a lot of mental health issues, drug related incidents, suicide prevention
- Hospitality House (Bob Taylor) – garden recruitment; Wilkes County interest group visited HH in early March – looking at possibly constructing a Rock Haven type facility in Wilkes

- **Foothills Homeless Veterans Stand Down – Hickory American Legion Fairgrounds**

- Friday, April 29, 2016, 9 AM – 2 PM
- Contact Teena Willis – 828-323-8084 regarding transportation to event
- Spread the Word – Flyers

- **Annual Point in Time Count – Wed. 1/27/16** – Lori Watts compiling data for reporting by deadlines in HDX (now open from 3/7- 5/2/16) & to NCCEH (TBD, expected to be in May); Should have results at April's meeting

- **Housing Inventory Count** – Lori Watts will report by deadlines in HDX (by 5/2) and to NCCEH (TBD – likely May)

- **CoC Grants update – Tier 1 Awards announced by HUD 3/8; Tier 2 Awards to be announced later**

- **NC-516 - Northwest North Carolina CoC**
 - CoC Planning Project FY2015 \$14,280

▪ HH Permanent Housing for the Hard to Serve Homeless	\$17,953
▪ Hospitality House Permanent Housing Leasing	\$37,135
▪ Hospitality House Transitional Housing Program	\$29,584
▪ OASIS Transitional Housing	\$27,813
▪ Rock Haven Permanent Housing Program	\$32,015
▪ SSO Homeless Outreach Project	\$27,683
▪ Wintergreen Permanent Supportive Housing	\$31,326
NC-516 Total:	\$217,789

- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause
 - Resolving balance of 2015 grant reimbursements with NWRHA and ESG office
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
 - Annual reporting training with MCAH April 6th
- **Governance Committee Update** – Hospitality House - Bob Taylor
 - NCCEH will remain on the current contract arrangement through June 2017 – costs should remain similar to this last year
- **Upcoming Meetings and Dates:**
 - **Tues. 4/19/16, 10 AM:** Steering Committee meeting – Smoky Mountain
 - **Fri. 4/29/16, 9 AM – 2 PM:** Foothills Veterans Stand Down – American Legion Fairgrounds
 - **Wed. 5/18/16, 10 AM:** Data Quality Sub-Committee – Smoky Mountain

**Northwestern Continuum of Care
Tuesday, April 19, 2015 – 10-11 AM
Steering Committee Meeting**

MINUTES

- **Agency Updates**

Easter Seals (David Barr) – a new resident at Wintergreen is in, but still have two openings – no applicants; West Jefferson group home about to have three openings – no applicants; Boone and Wilkes apartments are full with no openings in foreseeable future; short a staff position in Ashe (30-35 hours)

WAMY (Brittany Luxton) – seeking Watauga applicants for weatherization – qualify at 200% of poverty; total family development program has openings in all counties – qualify at 150% of poverty

OASIS (Janie Finnin, Jennifer Herman) – three openings in PSH; April is sexual assault awareness month; Midnight at the OASIS is May 6th at Meadowbrook in Blowing Rock; family justice center – brings services together (law enforcement, supportive services, etc.) to the victims, signed MOU's and were awarded \$250k project; serves as screening site with Legal Aid for those seeking protected status

Community (Carl Jenkins) – available for financial literacy counseling/consulting

NWRHA (Kim Cashatt) – holding on vouchers to jive with average for the year

Smoky Mountain LME/MCO (Lori Watts) – PHASES recovery center openings – men and women's substance use recovery housing; qualify for grant funding if working with Smoky network providers like Daymark, Synergy; working on next steps for housing in Mitchell County in conjunction with NWRHA at Winterstone and with targeted vouchers for Transitions to Community Living persons exiting Adult Care Homes.

Hospitality House (Bob Taylor, Tina Krause) – seasonal shelter closing at end of April; typically this time of year we see residents exit to go back to camp, which occurred with one individual Monday 4/18, but also took in 5 new residents the same day – revealing the unpredictable nature; confirmed rental of two 3BR apartments in North Wilkesboro for PSH Leasing program – targeting high-functioning family (support from N Wilkesboro Baptist Church for rent & utilities; leveraging support from other churches); hosting a weekly video feed with Legal Aid on necessary legal items

- **Foothills Homeless Veterans Stand Down – Hickory American Legion Fairgrounds**

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- Spread the Word - Flyers

- **Annual Point in Time Count – Wed. 1/27/16** – Lori Watts compiling data for reporting by deadlines in HDX (by 5/2/16) & to NCCEH (TBD, expected to be in May)

- **Housing Inventory Count** – Lori Watts will report by deadlines in HDX (by 5/2) and to NCCEH (TBD – likely May)

Ironing out details in the HIC (Mitchell Safe Place & Hospitality House) as well as updating data quality items in PIT

- **CoC Grants update**

CoC Planning Grant: endeavor to expand HH PSH Leasing program into 2 units in Wilkes opens door to researching housing needs and options in Wilkes; Wilkes Coalition of interested leaders from churches and Health Foundation identified Old VFW building is vacant and could be converted to a shelter of some sort – location as a future option

- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause

Reimbursement from ESG office still pending for November 2015; received bonus \$23k award to RRH 2016 ESG grant (original award of \$55k)

- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor

Projected 12 month budget is practically equal to current 9 month budget; do not foresee HMIS costs increasing; currently have 12 allotted licenses with 8 being used

- **Governance Committee Update** – Hospitality House - Bob Taylor

Proposed budget; MCAH working on Annual Count which we can pull CoC report to edit with local data and stories to share with region

- **Other Business**

- **Upcoming Meetings and Dates:**

- **Fri. 4/29/16, 9 AM – 2 PM:** Foothills Veterans Stand Down – American Legion Fairgrounds, Hickory
- **Wed. 5/18/16, 10 AM:** Data Quality Sub-Committee – Smoky Mountain
- **Tues. 6/21/16, 10 AM:** Steering Committee meeting – Smoky Mountain

Northwestern Continuum of Care
Wednesday, May 18, 2016 – 10-11 AM
Data Quality Sub-Committee Meeting
MINUTES

Attending: Lori Watts (Smoky Mountain), Bob Taylor and Tina Krause (Hospitality House), Jennifer Herman (OASIS), Tim Brulet (VA-Hickory), Murray Hawkinson (Daymark), Carl Jenkins (Community)

Smoky Mountain update:

PHASES open and taking enrollment; \$400 enrollment fee – SM has grant to assist entry fee; at least 6 beds for men and at least 6 for women

Hospitality House update:

Will be signing the lease for the 2 3BR apartments in Wilkes for Scattered Site program; one year's rent covered by private donations – families being vetted closely. Will bring Scattered Site program up to 10 units; interest from Ashe to expand program to a couple properties there.

OASIS update: some openings in PSH; update on grant for family justice center that brings services together (law enforcement, supportive services, etc.) to the victims and will serve as screening site with Legal Aid for those seeking protected status

VA update:

Stand down April 25 in Hickory – 255 attended; no unsheltered registered, 30 to 40 enrolled into services

Daymark update:

Added a new substance abuse counselor who will take on 5 groups

Community update:

2 openings at Willow Place (group home with mental illness managed by Easter Seals) in West Jefferson

• **CoC Grants update** – Lori Watts

- CoC Registration submitted – opening step in 2016 Competition for CoC grant funds
 - Registration complete
- Grant Inventory Worksheet Verification next step – coming soon
 - GIW sent from HUD – to be submitted to Michael Johnson @ HUD office in Greensboro
- Tier 2 Awards announced
 - OASIS Edgecliff PSHP - \$70,162 awarded
 - Hospitality House's New RRH program not funded
 - Will await HUD's notification of scoring for 2015 grants

• **Annual Point in Time Count Results from Wed. 1/27/16** – Lori Watts

- Data compiled for 7 counties and submitted in HDX by 5/2/16 deadline and submitted to NCCEH for State reporting
- Total 520 Homeless, 382 Adults 18+, 138 Children <18, 19 chronic, 7 veterans

- 83 in shelter, 33 in transitional, 404 unsheltered
- 71 aged 18-24, 39 unaccompanied (27) or parenting youth (12), 32 in households with either parent or partner 25+

- **Housing Inventory Count** – Lori Watts

- Submitted in HDX by 5/2/16 deadline
- Total 185 beds utilized of 211 total beds at Point in Time Count or 88% utilization
 - 83 of 102 shelter beds (81%)
 - 33 of 36 transitional beds (92%)
 - 43 of 47 PSH beds (91%)
 - 26 of 26 RRH beds (100%)
- New Questions & Guidance on Reporting Housing Inventory Beds
 - Federal Funding Sources
 - Overflow beds – can only report overflow beds if all year round and/or seasonal beds fully utilized and only for number utilized
 - HMIS question - 1.Does the CoC use HMIS and project descriptor elements to populate the annual Housing Inventory Count (HIC)? Yes/**No**
 - a. If no, does the CoC desire to use HMIS and project descriptor data elements to populate the annual Housing Inventory Count (HIC)? Yes/**No**

- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause

Still waiting on RRH reimbursement; program on pause until reimbursement flows

- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor

End users will need to re-certify privacy training

- **Governance Committee Update** – Hospitality House - Bob Taylor

Budget and scope/contract approved at May in-person meeting

- **Upcoming Meetings and Dates:**

- **Tues. 6/21/16, 10 AM:** Steering Committee meeting – Smoky Mountain
- **Wed. 7/20/16, 10 AM:** Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) Sub-Committee – Smoky Mountain

Northwestern Continuum of Care
Wednesday, June 22, 2016 – 10-11 AM
Steering Committee Meeting
MINUTES

Attendees: Lori Watts (Smoky Mountain LME/MCO, Janie Finnin (OASIS), Kim Cashatt (Northwestern Regional Housing Authority, Tina Krause and Bob Taylor (Hospitality House), Katherine Buchanan (A Safe Home for Everyone)

- **Welcome & Introductions**

- **Agency Updates**

- Smoky Mountain – Lori Watts
 - Targeted Unit Training set for Ashe on 6/28 10-12 – Ashe Family Central and Caldwell on 7/26 10:30-12:30 – Smoky Lenoir office
- Ashe Coalition for the Homeless (ACCH) – Kim Cashatt
 - Able to do Ashe Manor tour – would take a lot of money to be up to Section 8 standards
- Northwestern Regional Housing Authority – Kim Cashatt
 - Voucher total now below level so will soon be loosening vouchers as the total averages out
- Hospitality House – Tina Krause
 - Wilkes Scattered site accepting referrals for families, duplexes/townhouse style – 3 bedrooms, 2 bath; must be homeless and disabled (documented by physician)
 - Looking at Ashe for individual unit in future
- OASIS – Janie Finnin
 - Fully staffed, moving 1 Transitional & 1 Permanent Supportive unit to new location – should have these units available in August
 - 2 openings with Edgecliff PSH
 - People in Need grant – Housing First in Avery
 - Shelter full, Avery busy
 - July 1st – Family Justice Center funding – similar to Hendersonville

- **CoC Grants update** – Lori Watts

- CoC Registration Review submitted – due in Esnap by Mon. 5/20 - next step in 2016 Competition for CoC grant funds
- Grant Inventory Worksheet Verification – submitted to HUD Field Office by Thurs. 5/26
- HUD likely accelerating 2016 CoC Competition – expected late June through late Sept with project applications being open in August
- **CoC 2015 Competition Score (question of where can we improve by 7 to 10 points)**
 - CoC Engagement: 40 out of 55
 - Good score: is it worth inviting local gov't (does COG count?), hospital, Crisis response team, youth advocates to CoC meetings?
 - Homeless Management Information System: 25.5 out of 27
 - System Performance: 71 out of 98

- Some curious lines in this section:
 - Prioritizing CH (3B-1.4) – across the state, no CoC scored higher than 3/6
 - 3A-3 – length of time homeless: only go 2/6 after tremendous reduction in LOS in each category (CH, vets, families) { whereas 3A-5, recidivism, we got 5/5 despite a slight increase from previous year (13% vs 11%) }
 - 4B-2 – percentage of PSH, RR, SSO, & TH adopted Housing First = 2/6 - what distinguished the programs establishing Housing First that HH and Wintergreen can adopt?
 - Accessing Mainstream Benefits: 10.75 out of 19
 - Leveraging: 1 out of 1
 - CoC Application Score: 148.25 (erroneously reported as 151.25 b/c of HUD addition error)
 - Bonus Points – Early Submission: 3 out of 3
 - Total Score w/Bonus Points: 151.25 (not 154.25) out of 203
 - Highest Score among CoC's Nationwide: 188
 - Lowest Score among CoC's Nationwide: 49.5
 - Median Score for all CoC's Nationwide: 149.75 so our CoC slightly above at 151.25 – and fourth highest in the state (BoS, Wake, and Durham scored higher)
 - Weighted Median Score for all CoC's Nationwide: 158.25 – CoC's that scored higher than the weighted median score more likely to gain funding relative to their Annual Renewal Demand, while CoC's that scored lower than the weighted median were more likely to lose money relative to their Annual Renewal Demand.
- **CoC System Performance Measures** – New element in CoC application – Opening soon in HDX and reporting period will be from 10/1/2014 through 9/30/2015 (Federal Fiscal Year) – will include all adults in not just CoC Program Funded projects; will be graded on these system performance results for this time period going forward for CoC with HUD looking for improvement each year on each measure.
 1. Length of Time Homeless
 2. Returns to Homelessness
 3. Number of Homeless Persons
 4. Employment and Income Growth (CoC Program Funded Only)
 5. Persons who become Homeless for the First Time
 6. Homeless Prevention and Housing Placement of Persons Defined by Category 3 HUD Homeless Definition (CoC Program Funded Only)
 - 7a. Successful Placement from Street Outreach
 - 7b. Successful Placement in or retention of Permanent Housing
- **Point in Time Count and Housing Inventory Count questions** – Lori Watts
 - Answered questions from Technical Assistance Collaborative in regards to 2016 PIT & HIC data submitted. Veterans' families included as dedicated family beds for ABCCM RRH program beds
 - **PIT Issues** – There was a large decrease in the unsheltered number of homeless persons, from 639 to 404. Please verify these figures, and if they are correct, please explain the decrease.

- **The decrease in the number of unsheltered homeless persons from 639 to 404 (a difference of 235) can be attributed to our increased training of school systems staff, particularly in one of our largest rurally populated county - Wilkes. The NWCoC covers seven rural counties in Northwestern North Carolina and thus seven school systems. CoC agencies worked with school systems to help them understand the Point In Time Count requirements for tracking homeless persons according to HUD's Homeless definition and only report students and their households who were homeless according to this definition. Also a change from 2015 to 2016 is that the unemployment rate was significantly higher in 2015 than in 2016 particularly in Wilkes leading some families into homelessness.**

- **There was a large decrease in the unsheltered number of persons in households with at least one adult and one child, from 492 to 257. Please verify these figures, and if they are correct, please explain the decrease. The decrease in the number of unsheltered households with children from 492 to 257 (a difference of 235, same as the difference above for total unsheltered persons) can be attributed to our increased training of school systems staff, particularly in one of our largest rurally populated county - Wilkes. The NWCoC covers seven rural counties in Northwestern North Carolina and thus seven school systems. CoC agencies worked with school systems to help them understand the Point In Time Count requirements for tracking homeless persons according to HUD's Homeless definition and only report students and their households who were homeless according to this definition. Also a change from 2015 to 2016 is that the unemployment rate was significantly higher in 2015 than in 2016 particularly in Wilkes leading some families into homelessness.**

- **HIC Issues** – The following projects appear to target veterans (based either on the name or the federal funding sources selected), yet you have reported fewer veteran beds than year-round beds:
 - **Project:** Asheville Buncombe Community Christian Ministry - Mitchell Supportive Services for Veteran Families (Row 263612) **Veteran Beds: 1 Year-Round Beds: 4**
 - **Project:** Asheville Buncombe Community Christian Ministry - Watauga Supportive Services for Veteran Families (Row 263613) **Veteran Beds: 1 Year-Round Beds: 3**

- If a project has dedicated veterans beds for veterans in families, the number of dedicated veterans beds should include beds dedicated to BOTH the veterans themselves AND their family members. Please confirm that the numbers of dedicated veteran beds for households with children reported for the following projects are counting beds dedicated to both the veterans themselves and their family members:
 - **Project:** Asheville Buncombe Community Christian Ministry - Mitchell Supportive Services for Veteran Families (Row 263612) **Dedicated Veterans Beds for Households with Children: 1**

- **Project:** Asheville Buncombe Community Christian Ministry - Watauga Supportive Services for Veteran Families (Row 263613) **Dedicated Veterans Beds for Households with Children: 1**
- **Our understanding of the guidance from HUD regarding Dedicated Veteran Beds resulted in our indicating too few Veterans beds dedicated. With your clarification above, we need to correct our total Veteran Dedicated Beds to 4 for the Mitchell Supportive Services for Veteran Families and 3 for the Watauga Supportive Services for Veteran Families since dedicated beds include both veterans and veterans' families. Please accept our apologies for an incorrect interpretation.**
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause
 - Still waiting on reimbursement before can take additional persons into program, \$50,000 for this year waiting on reimbursement, \$2500 from last year waiting on reimbursement
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
- **Governance Committee Update** – Hospitality House - Bob Taylor
- **Other Business** – Bob Taylor met with new HUD field office representative Michael Johnson; recommended we apply for Technical Assistance; new HUD Field Director 7/11/16
- **Upcoming Meetings and Dates:**
 - **Wed. 7/20/16, 10 AM:** Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) Sub-Committee – Smoky Mountain
 - **Tues. 8/16/16, 10 AM:** Steering Committee meeting – Smoky Mountain

Northwestern Continuum of Care
MINUTES
Wednesday, July 20, 2016 – 10:00-11:00
Emergency Solutions Grant and Rapid Re-Housing (ESG & RRH) Sub-Committee

- **Agency Updates**

- **Hospitality House (Tina Krause, Bob Taylor)**

- Looking at incorporating some better harm reduction practices in shelter/program enrollment; new Kitchen and Volunteer Coordinator; vacant Shelter Associate position

- **OASIS (Jennifer Herman)**

- Avery and Ashe County shelters closed; experiencing some questionable program activities in Tennessee - clients are being pushed without support across the state line; Family Justice Center begins October 1st – will be conducting some strategic planning ahead of that date to identify gaps in services

- **Smoky Mountain (Lori Watts)**

- Targeted unit training next week in Lenoir and the following week in Sylva; down a staff person in the AVL office

- **Daymark (Murray Hawkinson)**

- Down a staff member and the crisis team has a cap on hours and clients they can serve, and currently maxed out. Have changed the definition of sobriety to include medicine assisted treatment (research-based).

- **CoC Grants update – Lori Watts**

- NOFA released 6/29/16

- Working closely with the feedback of the score of the FY15 application

- Esnaps not yet open to do Project or Collaborative Applications

- Certificate of Consistency with Consolidated Plan

- BT will proceed on obtaining Certificate ahead of opening of esnaps

- Project Applications due in esnaps 30 days prior to Collaborative Application submission – August 12, 2016

- Will be using most recently submitted APR's as part of the ranking committee

- Project Applicants will be notified in writing by Tues. 8/30 of inclusion/exclusion in CoC Project Priority Listing

- Collaborative Application due in esnaps Wed. September 14, 2016

- **CoC System Performance Measures – Bob Taylor**

- Will see about incorporating information from DV service providers in the notes section(s); SPM only incorporates HMIS participating agencies: all items ready to submit except for final revision of templates to be done by HMIS vendor.

- New element in CoC application – will include all adults in not just CoC Program Funded projects; will be graded on these system performance results for this time period going forward for CoC with HUD looking for improvement each year on each measure. Will not include System Performance Measure Information for Victim Service Providers (DV agencies) as not in HMIS or any agency not utilizing HMIS (Catherine-Barber Shelter)

- 1. Length of Time Homeless

2. Returns to Homelessness
3. Number of Homeless Persons
4. Employment and Income Growth (CoC Program Funded Only)
5. Persons who become Homeless for the First Time
6. Homeless Prevention and Housing Placement of Persons Defined by Category 3 HUD Homeless Definition (CoC Program Funded Only) – not applicable in 2016
- 7a. Successful Placement from Street Outreach
- 7b. Successful Placement in or retention of Permanent Housing

- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause
RR has taken in one household in the past month; will approach some foundation or CDFI to ask for an “angel” fund to support cash flow to support regular implementation of RR; will ask CoC leadership for letter of support so funder knows this is a community-wide need that has burdened one organization.
- **Other Business**

Northwestern Continuum of Care
Tuesday, August 16, 2016 – 10:00
Steering Committee Meeting
MINUTES

Attendees: Kim Cashatt (NWRHA), Lori Watts (Smoky Mountain), David Barr (Easter Seals), Carl Jenkins (Community), Bob Taylor, Tina Krause, and Shelby - intern (Hospitality House), Katherine Buchanan (A.S.H.E.), Janie Finnin and Jennifer Herman (OASIS)

- **Agency Updates**

- NWRHA: got the contract to do the job at old Ashe school; section 8 vouchers are still on delay but moving; will be 46 total units with Section 8 vouchers for seniors 55+ and disabled 45+, 10 units targeted to homeless, efficiencies, 1 & 2 bedroom units, 5 units targeted to persons with disabilities
- ASHE (Kathryn): ready to start school programming; support group every Thursday at Family Central at 6
- Easter Seals (David): one opening at Wintergreen (as of 8/12/16); one opening in Ashe group home; Boone apartments are full – been a combination of residents completing programs and moving on or evictions
- OASIS: expecting an opening in PSH in September; interviewing for Family Justice Coordinator and Children's Program Coordinator positions for Oct 1st, plus sufficient funding to hire lawyer services and a PT counselor to provide one-on-one counseling at the office
- Smoky Mountain: completed 4 project applications with Balance of State CoC, Housing Specialist shifting to the collaborative application with NWCoC; still an open position in the Asheville office; targeted unit training completed in Lenoir and Sylva
 - Daymark has new peer support counselor position in Watauga (also covering Avery)
- Hospitality House: first time all summer that there has NOT been a family residing in the conference room; seeing effects of the backlog of the ACT team; units (3BR) in Wilkes taking applications (NWRHA will double check their waiting list to refer potential fits to PSH Service Coordinator); introduce intern from the MSW program with a macro-focus to examine shelter harm reduction and housing first policies
- A.S.H.E. – Katherine noted doing school programming, monthly support groups at Ashe Family Central for Domestic Violence, Sexual Assault survivors

- **CoC Grants update** – Lori Watts

- 2016 APR's delayed by HUD so will use last recent APR in upcoming competition – HH SSO & NHE/ES Wintergreen 2015 APR's needed, Have others from last year's competition
- Announcement by HUD 8/15 that APR's will be available for 2016 on Wed. 8/17 after noon and deadline extended for any grants ending 7/31/16 or earlier to 11/30/16 for APR submission in Esnaps (should affect all but HH SSO and NHE/ES Wintergreen projects with APR deadline.

- Certificate of Consistency with Consolidated Plan – update & send to Raleigh ASAP – need signed to submit by 9/12 with Project Priority Listing Submission
- Project Applications (includes Renewal Projects, New Projects, Planning Projects) were due in esnaps 30 days prior to Collaborative Application submission on 8/15
- CoC Scorecard Review & Ranking Subcommittee will meet week of 8/15 to review and rank project applications.
- Project Applicants will be notified in writing by Tues. 8/30 of inclusion/exclusion in CoC Project Priority Listing
- Collaborative Application due in esnaps Wed. 9/14 – scheduled a work meeting on 8/30 11-12:30 to address plan for Collaborative Application questions
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Tina Krause
 - CAPER due at the end of August – may signal beginning of application cycle
 - Rapid Rehousing on hold due to delayed reimbursement
 - Still exploring dedicated funding to provide cash flow to implement the program systematically
- **CoC System Performance Measures** – Bob Taylor – extended to 8/15/16 for submission
 - Submitted last month. OASIS working with TA providers on how DV data may be incorporated into ESG programming
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
- **Governance Committee Update** – Hospitality House - Bob Taylor
 - Vacant vice-chair position has delayed oversight committee
- **Other Business**
- **Upcoming Meetings and Dates:**
 - **Tues. 8/30/16, 11 AM – 12:30 PM:** NWCoC work meeting on Collaborative Application
 - **Tues. 8/30/16, 5 PM:** Deadline for Project CoC Scorecard Review & Ranking Subcommittee to notify project applicants of inclusion/exclusion of projects in CoC Project Priority Listing
 - **Wed. 9/14/16, 7:59:59 PM:** Deadline for submitting Collaborative Application and CoC Project Priority Listing
 - **Tues. 9/20/16, 10 AM:** Permanent Supportive Housing (PSH) & Continuum of Care (CoC) Programs Sub-Committee – Smoky Mountain
 - **Tues. 10/18/16, 10 AM:** Steering Committee meeting – Smoky Mountain
 - **Tues. 11/15/16, 10 AM:** Data Quality Sub-Committee – Smoky Mountain
 - **Wed. 12/7/16, 10 AM:** Steering Committee meeting – Smoky Mountain

Northwestern Continuum of Care
Tuesday, September 20, 2016 – 10:00 AM
Permanent Supportive Housing (PSH) & Continuum of Care (CoC)
Programs Subcommittee Meeting

MINUTES

Attendees: Lori Watts (Smoky Mountain / Vaya Health), Bob Taylor, Nora Claire – intern, and Shelby – intern (Hospitality House), Kim Cashatt (NWRHA), David Barr (Easter Seals), Janie Finnin (OASIS)

- **Agency Updates**

- Hospitality House: Moved family that was living in woods into Wilkes PSH unit; coordinated entry/assessment; Working on filling the other 3bdrm unit in Wilkes; Health Foundation of Wilkes has 6 efficiency unit site – Heather (director) working with Hospitality House on getting clients into this scattered site
- OASIS: Opening in PSH – 2 bdrm (needs disability diagnosis & fleeing DV); filled Family Justice Center Coordinator position; filled Children’s Program Coordinator position; shelter has been busy - daily requests – 50% or more are out of county & some from out of state (Kansas, Oklahoma, NY); shelter is full – got someone in Mitchell County shelter
- Easter Seals: Group home in West Jefferson accepted 1 person; Wintergreen – 3 efficiency unit openings; 1 staff short at West Jefferson group home; all other facilities are full; Encouraging people in Boone apartments to move into Watauga Green; Resident moved in Boone apartments 2 weeks ago & is adjusting well
- NWRHA: Vouchers are flowing; 25-30% response to letters
- Smoky Mountain / Vaya Health: New targeted unit in Wilkes – fall is possible occupancy timeframe; Ashe Hospital won construction competition; targeted unit trainings: (referring those w/ disabilities & disability income to targeted units) need training in Caldwell & Watauga area – new peer support specialist at Watauga Daymark that needs training; Housing grants & entry grants for providers to make referrals to all of Smoky’s 23 counties – spending \$, may be low on \$ second half of year; Smoky Mountain transitioning to new name - Vaya Health - changing email addresses soon

- **CoC Grants Update – Lori Watts**

- Collaborative application submitted on time (9/13/16)
- Includes Project Priority Listing & 10 project applications
- Applications: decisions being made on data/trends, reliance on partnerships
- Housing First principles in application o NWCoC submitted 8 renewal applications (\$273,671), 1 new bonus Rapid Rehousing application (\$25,273), 1 planning grant application (\$15,160)
- Total requested \$314,104 for NWCoC region

- **NWCoC Website – Bob Taylor**

- HH new website
- CoC information on website – 4 pages include introduction, announcements of funding, CoC applications, minutes & agendas, HMIS – disclosure agreement, possibility of calendar with meeting dates & events, working on putting up interactive map with services (resource directory); include PIT information on website – introductory page(?) (previous results, information collected, how it’s done, & the purpose of PIT)
- Janie: OASIS is partnering with class from ASU for class to develop something on web for OASIS, & working with marketing class to do campaign for ASU

- Watauga Children's Collaborative – Susie (Blue Mountain Center) - working on putting together extensive list of services in area
- **ESG & RRH update** – Bob Taylor
 - 2017 Funding Application due to be released imminently
 - Reimbursement received from 6/2016 – but still have not received reimbursement from last fall
 - RRH funds need to be spent before end of December (~\$40,000) – difficulties with reimbursement – need to develop plan moving forward
 - Discuss reimbursement with governance committee – effects Housing First – NC Finance
 - SECU - \$20,000-\$25,000 – allow to plan implementation accordingly
- **NC HMIS (Homeless Management Information System) Update** – HH – Bob Taylor
 - AHAR due in late fall
 - New data protocol on homeless history – decision tree process – clearly defines homeless episode – effects current residents
- **Governance Committee Update** – Hospitality House – Bob Taylor
 - Finance Committee Updates via email
 - New Vice Chair – facilitates oversight committee (data quality issues)
- **Other Business** – to be discussed at next meeting
 - 2017 Point in Time Count Planning – Lori Watt
 - Planning Grant – scope of work – Bob Taylor – send out to CoC (\$14,200) – resource map for supportive services – needs assessment for housing & # of homeless
- **Upcoming Meetings & Dates**
 - **Tues. 10/18/16, 10 AM:** Steering Committee meeting – Smoky Mountain / Vaya Health
 - **Tues. 11/15/16, 10 AM:** Data Quality Sub-Committee – Smoky Mountain / Vaya Health
 - **Wed. 12/7/16, 10 AM:** Steering Committee meeting – Smoky Mountain / Vaya Health
 - **Wed. 1/25/17:** Annual Point in Time Count

Northwestern Continuum of Care
Tuesday, October 19, 2016 – 10:00
Steering Committee Meeting
MINUTES

Attendees: Tim Brulet (VA-Hickory, Asheville), David Barr (Easter Seals); Katherine Buchanan (A Safe Home for Everyone, A.S.H.E.); John Rakes (ABCCM), Carl Jenkins (Community), Kim Cashatt (NWRHA), Tina Krause (Hospitality House), Bob Taylor (Hospitality House), Shelby Coleman – intern (Hospitality House), Nora Claire – intern (Hospitality House), Murray Hawkinson (Daymark), Janie Finnin (OASIS), Lori Watts (Smoky Mountain / Vaya Health)

• **Agency Updates:**

- Easter Seals: One open staff position at Ashe group home, hopefully will be filled Wednesday; one opening at Group Home in Ashe; Winklers Meadows Apts in Boone is full; Wintergreen in Wilkes has 3 openings; apartment in Lenoir has 1 opening; West Jefferson apartments are full; no foreseen openings in full apartments
- A.S.H.E.: Candelight vigil next Tuesday night; proclamation on Monday; local restaurants “Dine to Donate”; outreach advocate starting programming
- ABCCM: served 600 veterans and their family members in the past month who were either homeless or almost homeless in 26 counties; new assistant director starting next week
- NWRHA: Vouchers still flowing, no other updates
- Hospitality House: scattered sites in Wilkes are all rented, 2 duplexes = 2 families; one moving on Nov 1st, leased a one bedroom apartment by the hospital that will be in SS – wheelchair access, resident at HH will be moving there – inspections are today; 2 units on East Street are for families (target population); moved family with 5 children from Wilkes last night in conference room; seeing many families in need; when family rooms become available, making sure we are moving largest family with most difficult needs into family rooms; trying to place a family of two adults and two children where one adult is a double amputee (and has income) – needs a handicap unit; resistance from ER to serve clients; in-house mental health & connecting with resources; public health student panel to improve services for HH clients; physical health needs are not getting met because of mental health
- Daymark: Peer support specialist (Kim Hill) makes connections with housing resources; Daymark is trying to be more effective in helping people connect with resources & housing; working actively to provide psychiatric care to High Country Community Health; nurses are working on lining up primary care to establish primary care for everyone who needs it (this has been gap in services for generations);
- OASIS: domestic violence awareness month – community events; fundraisers (Lost Province, Art Crawl, Gamekeepers); one opening in supportive housing – not handicap accessible; working on initiative to do screening for DV in health care settings; 2 new staff members – now fully staffed
- Vaya Health: Smoky has the new name of Vaya Health & new email addresses; attended Affordable Housing conference in Raleigh last week - trying to figure out how to connect veterans better with housing; managing one-time assistance grants for rent deposits, 1st month’s rents, utility deposits, and entry fee grants to halfway houses/Oxford Houses for 23 counties since July – a lot of need; may not have enough state funds to last for the whole year (July-June); supportive housing programs in other areas – getting annual reports together for HUD

- Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update – Bob Taylor
 - 2017 Funding Application released 9/23, due 10/21 Raleigh
 - Project Application – Hospitality House of Boone; Regional Application - NWCOC
 - \$114,859 allotted for region; no more than 60% can go to emergency response; allotment for RRH; pool of funding is less than last year; HH budget not yet finalized but will be roughly the same as last year; application = policies, fair housing; Housing 1st now in application; duration of rental assistance & how much \$ assistance per household = how many households able to serve (10-11); top 3 goals of the CoC & how these goals are measured
 - Reimbursement & ESG – should be coming in – HH can't continue spending without reimbursement money – HMIS \$ may be able to be used for RRH; arrangement w/ State Employees Credit Union board member (Randy Reavis) to smooth out reimbursement process

- NC HMIS (Homeless Management Information System) update – HH – Bob Taylor
 - AHAR draft due 10/31 and final due 12/1
 - Has run reports; data clean up to do – ES; needs to run veteran reports – where were they identified in PIT count? Report will show ES, TH, PSH
 - New data standards effective 10/1/16

- Governance Committee Update – Hospitality House – Bob Taylor
 - On-hold, last meeting postponed due to hurricane

- Other Business
 - 2017 Point in Time Count Planning – Lori Watts
 - Will Occur last Wednesday in January 25, 2017
 - Service-based count; work w/ agencies in each of the 7 counties to find out how many people present as homeless on the particular date – feedback week after; reach out to all the service providers to make sure they are aware of master registry of homeless veterans NWCoC – meets federal partners' benchmarks to declaring “end” to veteran homelessness – will be available to CoC – who is a veteran and literally homeless in 7 county area? - goal is to resolve episode of homelessness as quickly as possible
 - Training for PIT forms?
 - Planning Grant – scope of work – Bob Taylor
 - NWCoC Website – Bob Taylor
 - HH – interactive service map on website (region + type (2 maps linked together)) – Google Maps
 - CoC Grants Update – Bob Taylor that they got notice from HUD that consistency with consolidated plan did not reference specific project number.

Upcoming Meetings and Dates:

- Mon. 10/31/16: AHAR draft due
- Tues. 11/15/16, 10 AM: Data Quality Sub-Committee – Vaya Health (formerly Smoky)
- Thurs. 12/1/16: Final AHAR due
- Wed. 12/7/16, 10 AM: Steering Committee meeting – Vaya Health (formerly Smoky)
- Wed. 1/25/17: Annual Point in Time Count

Northwestern Continuum of Care
Tuesday, November 15, 2016 – 10:00 AM
Data Quality Sub-Committee Meeting
MINUTES

Attendees: Bob Taylor (Hospitality House), Shelby Coleman – intern (Hospitality House), Murray Hawkinson (Daymark), Janie Finnin (OASIS), Laura Lewis (OASIS), Jennifer Herman (OASIS), Lori Watts (Vaya Health formerly Smoky Mountain)

Agency Updates

OASIS: employee transitions, open associate director position, all beds are full – many people from Ashe County and some people out of state, one opening in permanent, 2 family justice center (FJC) visits yesterday – Hendersonville, Buncombe, influx of calls & requests, discussion of FJC

Hospitality House: winter shelter opened nov 1st, 25 additional people, figuring out how to implement Housing 1st & harm reduction across programs (PSH, TH, ES, WS), beds are full, winter shelter vs ES overflow, Wilkes scattered site is full; RRH – coordinating between agencies

Daymark: hiring LCSW half-time – reimbursement from medicare

Vaya Health: official name change Jan 1st, new housing employee in Asheville office in December, busy with housing grants from state funds, depleted funding for Buncombe area and southwestern area due to high needs in those areas, foothill counties have the most funds, Northern counties have some funding but will probably deplete early in new year; busy with HUD APRs for Permanent Supportive Housing programs in Foothill counties and Southwestern counties of Vaya

Northwestern Regional Housing Authority: distributing vouchers but at slower rate

Easter Seals: has one opening with group home in Ashe, Wintergreen PSHP in Wilkes has 3 openings

NC HMIS Update

- MCAH and NC HMIS Governance Committee approved new Policy and Procedures – document available upon request

Final AHAR due 12/1

- PSH shells approved
- fine tuning reporting in ES-IND, TH-IND, and TH-FAM
- submitted ES for families, a shell previously reported as having “no provider” - important to convey to Congress the continuing demand for homeless services for families in NW despite no dedicated beds in HIC for ES-FAM
- Report in HDX

- **Governance Committee Update** – Hospitality House Bob Taylor
 - start bringing quarterly reports: average length of stay, positive program outcomes
 - Evaluate effectiveness of programs
 - working on paying attention to grant benchmarks

- **2017 Point in Time Count Planning** – Lori Watts
 - 1/25/17
 - National Alliance to End Homelessness survey
 - Contacting agencies at beginning of January
 - Getting assistance from previously homeless people

- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Bob Taylor
 - RRH has enrolled three new households in the past few weeks as an effort to spend down 2016 ESG RRH funds; the three households will probably exhaust funds
 - For 2017 program, exploring the set up of partnering agency work with RR Coordinator to enroll household, take responsibility for upfront costs, and submit for reimbursement from Hospitality House. Will consult with other CoC's to learn if they have that kind of set up; Hospitality House and ASHE will develop guidelines and draft MOU prior to their January board meeting – will bring to CoC at the same time.

- **Upcoming Meetings and Dates:**
 - **Thurs. 12/1/16:** Final AHAR due
 - **Wed. 12/7/16, 10 AM:** Steering Committee meeting – Vaya Health
 - **Tues. 1/17/17, 10 AM:** Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) Sub-Committee – Vaya Health
 - **Wed. 1/25/17:** Annual Point in Time Count

Northwestern Continuum of Care
Wednesday, December 7, 2016 – 10:00 AM
Steering Committee Meeting
MINUTES

- **Welcome & Introductions**

- **Attendees:** Lori Watts (Vaya Health), Bob Taylor, Tina Krause, and Shelby Coleman – intern (Hospitality House), Kim Cashatt (NWRHA), David Barr (Easter Seals), John Rakes (ABCCM), Laura Lewis and Leslie Icenhour (OASIS), Tim Brulet (VA), Branden Lewis (Community Link), Carl Jenkins (Community)

- **Agency Updates**

- Begin emailing agency updates to attach to minutes?
- **OASIS:** 2 open positions – associate director & shelter manager – close Dec 9th. 4 people in shelter, moving family to transitional housing unit, 1 opening for permanent housing unit, Laura Lewis is new housing coordinator
- **ABCCM:** new assistant director – will be here @ meeting in Feb. Homeless Women & Veteran shelter in Asheville – transitional housing – open for female veterans. Working with family at HH
- **Easter Seals:** Group home in Ashe – full with applicants; moving 2 people in; apartments in Ashe are full; Watauga apartments are full; Wilkes apartments are full; Wintergreen has 2 openings – 1 person has been approved – an applicant is applying for another but still taking applicants & referrals; no one on current waiting list for any places; Lenoir apartments – 1 opening & 2 applicants being interviewed; Lenoir group home currently full
- **NWRHA:** Close to 100% on leasing vouchers, vouchers will move slowly for a while until people drop off vouchers
- **Vaya Health:** State money for housing and entry fee grants – less than in the past – 2 regions have run out of funds (Asheville & south of Asheville), still have money in NW 7 counties but running low (below \$4,000), more \$ in central region/foothill counties; will be asking for more funds but unsure what will happen; targeted unit training will be occurring in new year and may be done by regional housing coordinator Gillian Hampton. Stay tuned for more information as they develop webinar-based program
- **Hospitality House:** At full capacity last few weeks but still taking people, ran out of cots last night by 6:30 & people slept on the floor (over 25 for winter shelter, in addition to ES beds being full). Physical challenge for space, keeping families separate & safe for young children, mental illness challenges = strain on staff & having issues with getting individuals admitted to the hospital; more staff training & supervision for de-escalation of situations to prevent harm
- **VA:** Veteran homelessness in service area; if have left message for Tim while out on leave in November, system wiped his voicemail after 30 days so please connect with Tim again if you did not get a response

- **2017 Point in Time Count Planning** – Lori Watts

- NC Coalition to End Homelessness – Forms are out through Balance of State
- Survey forms updated from previous years – needs to be out to agencies in all 7 counties that work with unsheltered homeless population to complete surveys
- Press Release
- Reach out to agencies
 - Hospitality House – Wilkes & Watauga; Minister Board Member in Avery; Bob Taylor – Alleghany; schools in all 7 counties, law enforcement in all 7 counties

- OASIS – works with other DV shelters in other counties
 - Lori & Kim – Mitchell, Yancey, & Avery
 - Lori – mental health providers & Ashe County Coalition Homelessness & Catherine Barber Shelter in Wilkes
 - Get veteran information back to ABCCM (has transitional, permanent, rapid rehousing, & prevention resources available to all veterans in CoC)
 - Goal: Literally homeless veterans connected with resources within 30 days & housed within 90 days
 - Next meeting: compare federal benchmarks with what community is doing & move forward
 - Registry of every homeless veteran
 - Churches, law enforcement, etc., reporting to CoC
 - Hosp House – outreach to Community Care Clinic & Hunger & Health
 - State level PIT governance committee planning meeting this afternoon 12/7/16
- **Emergency Solutions Grant (ESG) & Rapid Rehousing (RRH) update** – Bob Taylor
 - A mother and newborn coming out of hospital needs RRH from HH – coming to stay in shelter first
 - Delayed reimbursement
 - State releasing 2017 information in next 2 weeks
 - RRH going forward – Conversation w/ Deanna from ASHE – discussing how to set up a type of sub-contract partnership for RRH to work for entire region – drafting proposals; also interested in partnering w/ OASIS
 - More effective distribution of funds – serves more people
 - Contacting other CoCs to inquire how RRH is set up within their CoC
 - Once proposals are drafted, HH will reach out to DV shelters in other counties to discuss RRH partnership
 - Idea is that delayed reimbursement will not hold back others from rapidly rehousing someone
 - HH would train & monitor sub-grantees
 - Will discuss in January HH board meeting
- **Planning Grant – scope of work** – Bob Taylor
 - Northwest CoC planning grant
 - \$14,200
 - July 2016-June 2017
 - Exploring housing needs & services in Wilkes, as well as other counties
 - Analysis of service gaps/Needs assessment
 - Project in Wilkes complete; shifting service gap analysis to other counties
 - Landlord Forum – Ned
 - Tina – looking at additional units in Wilkes
- **NWCoC Website** - Bob Taylor
 - 5 pages
 - PIT numbers, PIT press release, Agendas & Minutes, NWCoC Annual Report
 - Service map
 - Utilized by case managers for client referrals
 - Service coordination between service providers
 - Informs service gap analysis
 - System reports
 - Need DV agency information – missing in reports

- Length of time homeless (length of time in shelter), recidivism rate (exits to permanent housing w/ return to homelessness within 6-12 months & 24 months), # of people 1st time homeless, success rate in permanent housing
 - HH to coordinate effort to retrieve information from DV agencies
 - Idea to report numbers at CoC meetings
 - Idea of agencies sharing information on website – such as agency updates
- **CoC Grants update if any** – Lori Watts – no new information available to report
- **NC HMIS (Homeless Management Information System) update** – HH – Bob Taylor
 - AHAR Extended deadline to tomorrow 12/8/16 – has been submitted
 - ES demands & prevalence of family homelessness
 - RRH funds cannot be used for those coming out of transitional housing
 - 2 licenses available to be assigned – David Barr to complete training
- **Governance Committee Update** – Hospitality House – Bob Taylor
 - Under-budget at 1st of year - finance committee – will see savings at end of the year
 - Finance committee sent out proposed new budget
 - HH costs have been lower this year
 - Cut invoice for December
- **Other Business**
- **Upcoming Meetings & Dates**
 - **Tues. 1/17/17, 10AM:** ESG & RRH Sub-Committee meeting – Vaya Health
 - **Wed. 1/25/17:** Annual Point in Time Count
 - **Wed. 2/21/17, 10AM:** Steering Committee Meeting – Vaya Health